

**BOROUGH OF GETTYSBURG  
TROXELL COUNCIL CHAMBERS  
59 EAST HIGH STREET, GETTYSBURG, PA 17325  
COUNCIL BUSINESS MEETING MINUTES  
SEPTEMBER 13, 2021**

**President Wesley Heyser** called the meeting to order at 7:00 PM with the following **Councilors present:** Vice President Matthew Moon; Mr. Christopher Berger, Mrs. Judith Butterfield and Mr. Nicholas Redman was present via telecommunications. Ms. Patricia Lawson and Mr. John Lawver were absent. **Staff present included:** Mayor Theodore Streeter; Borough Manager Charles Gable; Assistant Borough Manager/Secretary Sara Stull; Borough Solicitor Harold Eastman, Barley Snyder; Police Chief Robert Glenn, Director of Historic & Environmental Preservation Debra English; Planning Director Carly Marshall; Parking Manager Rebecca Fissel; Public Works Director Robert Harbaugh; Finance Assistant Tammy Murdorf; and Nate Simpson, Borough Engineer, C. S. Davidson, Inc.

**Others present included:** Colleen Lingle, former member of HARB; Suzanne Christianson, Remax of Gettysburg; Attorney John Murphy of Patrono & Murphy, 28 West Middle Street; Chad-Alan Carr, 49 York Street; and Chris Zantz and Thomas Blart representing The Blue Mountain Group, 20 Park Place, Shippensburg. Representing the press was Jim Hale with the *Gettysburg Times*; and filming by *Community Media-ACCTV*.

**President Wesley Heyser announced an executive session of the Borough Council was conducted immediately following the adjournment of the work session of the Borough Council held on Monday, August 23, 2021, consistent with section 708(a)(1) and section 708(a)(5) of the Sunshine Act.**

**President Wesley Heyser announced an executive session of the Borough Council will be conducted immediately following the adjournment of this evening's meeting consistent with section 708(a)(1), section 708(a)(4) and section 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment, the termination of employment, and the terms and conditions of employment of former, current or prospective Borough employees; (2) to provide, consider and discuss information regarding pending legal matters on which identifiable grievances filed for arbitration and complaints have been made by the International Brotherhood of Teamsters Local No. 776, Police Labor Organization; and (3) to review and discuss matters of Borough business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or matters of confidentiality protected by law.**

**Moved Mr. Moon, seconded Mrs. Butterfield to approve a motion to approve the September 13, 2021 agenda as presented. Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser.**

**Moved Mr. Berger, seconded Mr. Moon to approve minutes of the Council Meeting of August 9, 2021; and Council Special Meeting, Public Hearing and Work Session on August 23, 2021 as presented. Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser.**

### **Special Presentation**

**Mayor Streeter** presented Colleen Lingle with a certificate honoring her for the many years of service as a member of the Historical Architectural Review Board.

### **Public Comment (Restricted to Items on the Agenda)**

There were no public comments at this time.

### **Current and Old Business**

#### **Department of Planning /Zoning/Code Enforcement**

**Moved Mr. Berger, seconded Mr. Moon to authorize the finalization and publication of an ordinance, for intended enactment at the October 12, 2021 monthly general business meeting of the Borough Council, for the purposes of amending the text of the Gettysburg Borough Zoning Ordinance in connection with the regulation of short-term lodging and the amendment of certain zoning ordinance provisions relative to lodging uses for the purpose of protecting the residential housing stock within the Borough. Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser.**

**Moved Mr. Berger, seconded Mrs. Butterfield authorizing the Borough of Gettysburg to execute and deliver a Subdivision and Land Development Improvement Construction Agreement with the Blue Mountain Group of Shippensburg in connection with its Preliminary/Final Land Development Plan for certain real property located at East Water Street and North Fourth Street and to approve the financial security for such development project in the amount of \$342,419.00 consistent with the certification letter issued by C. S. Davidson, Inc., Borough Engineers, and in a form authorized by the Pennsylvania Municipalities Planning Code. Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser.**

#### **Department of Historic & Environmental Preservation**

**Moved Mr. Moon, seconded Mrs. Butterfield to accept the recommendation of the Borough of Gettysburg Historic Architectural Review Board (HARB) following its review on August 18, 2021 and grant a Certificate of Appropriateness for the following application as presented: COA 21-0098 CRITICAL PROJECT: 529 Baltimore Street – Anne Knox to change the current roof pitch to that of a Mansard**

style roof, and to repurpose the third-floor apartment space as attic storage only that is consistent with the *Secretary of the Interior Guidelines* as presented to the Board in the application dated July 12, 2021. Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser.

### **Parking Department**

**Parking Manager Fissel** reported that parking revenue is up as we expected with the Gettysburg Hotel opening, and the reservation of spaces in the parking garage were also up now that the college students returned.

**Moved Mr. Moon, seconded Mr. Berger to enact an Ordinance amending Chapter 15, Part 10, Section 1003 and Section 1010 of the *Code of Ordinances of the Borough of Gettysburg* in order to add a new subsection for the purpose of designating certain areas on Residential Parking Permit Streets (West High Street, Liberty Street and West Water Street) for use by Persons with Disabilities and to provide for an additional penalty for violation of the newly enacted disability parking regulations contained in the Residential Parking Permit System Ordinance. Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser.**

### **Public Works Department**

**Public Works Director Harbaugh** gave the following report: Getty Street was completed on August 18th; the utility companies have transferred their lines over to the new poles on South Street and Met-Ed will be removing the old poles; GMA and Columbia Gas water line and gas line replacement projects should be completed by the end of September; and CSX Rail Road plans to complete the crossings that were skipped on Fourth Street and Washington Street due to building new division panels to install at those crossings.

### **Borough Engineer**

**Nate Simpson, Borough Engineer** reported that bids were received for the South Street Lighting and Electrical construction contract which is on the agenda for Council to award the bid.

**Moved Mr. Berger, seconded Mrs. Butterfield to authorize and ratify the scheduling and the provision of public notice of a hearing to be held on Monday, September 27, 2021 at 6:30 p.m., immediately prior to Borough Council's monthly work session, on the petition of owners of abutting real estate requesting the canceling of the laying out and the vacating for use by the traveling public of a certain strip of land located between West High Street and Legion Alley, which strip of land has not been previously ordained or opened as a public alley by the Borough of Gettysburg.**

**Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser.**

**Moved Mr. Moon, seconded Mrs. Butterfield to award the construction contract for the South Street CDBG Lighting project to the lowest qualified, responsive and responsible bidder WYElectric LLC at the bid amount of \$128,910.00 and contingent upon the approval of the Adams County Office of Planning and Development review. Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser.**

#### **Police Department**

**Moved Mr. Berger, seconded Mr. Moon to adopt a resolution approving the amended *Rules and Regulations for the Civil Service Commission of the Borough of Gettysburg, PA*, as adopted by the Civil Service Commission and presented by the Commission for approval by the Borough Council. Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser.**

#### **Office of the Manager/Treasurer/Secretary**

**Manager Gable** reported on the following: *Fund 96* was set up to use for the federal funds the Borough will receive for the American Rescue Plan Act (ARPA). These funds are to be used to make up for revenue lost due to the Covid pandemic and can only be used for specific purposes; the future development of a Welcome Center at 340 Baltimore Street (Brown House) will be open a few days in October to promote the fundraising campaign along with the Adams County Community Foundation's annual Giving Spree on November 5; letter of support was received by Senator Bob Casey for the Borough's application for a \$7.3 million federal Rebuilding American Infrastructure with Sustainability (RAISE) grant for the revitalization of the Baltimore Street corridor.

**Manager Gable** read the following letter "I want to recognize the incredibly professional yet friendly and engaging people my husband and I have had the pleasure of encountering in the Gettysburg Borough staff. We bought our house in January of 2019 and have had occasion to connect with several people at the Borough office on various issues. These people are Becka Fissel, Karen Mesher and Lisa Angstadt, specifically. Coming from Chester County, I can tell you the idea of having any contact with a municipal entity was extremely anxiety-producing. I was astounded at the incredibly kind, patient, and friendly interactions I have had when dealing with the Borough staff, particularly the ladies I mentioned above. Thank you very much, Sharon Jackson and Bob Tice".

**Moved Mr. Moon, seconded Mrs. Butterfield to accept all bills and payrolls as presented. Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser.**

**Moved Mr. Berger, seconded Mrs. Butterfield to adopt the ACNB Bank Corporate Authorization Resolution retroactive to August 23, 2021 for approved signers for the Borough of Gettysburg: Wesley Heyser, President, J. Matthew Moon, Vice President, Charles Gable, Borough Manager and Sara Stull, Borough Secretary. Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser.**

**Moved Mr. Moon, seconded Mr. Berger to authorize a COLA increase for retired police pensioner Kevin Wilson, to be paid from the Police Pension Plan effective August 1, 2021. Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser.**

**Moved Mrs. Butterfield, seconded Mr. Moon to authorize the preparation and publication of an ordinance, for intended enactment at the October 12, 2021 general business meeting of the Borough Council, for the purposes of reenacting the original Borough ordinance creating the Steinwehr Avenue, Heart of Gettysburg Battlefield Neighborhood Improvement District and continuing and extending its term of existence for a period of an additional seven (7) years through December 31, 2028. Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser.**

**Moved Mr. Moon, seconded Mrs. Butterfield to adopt the Borough's Capital Improvement Plan (CIP) for 2022 – 2026, as presented. Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser.**

**Moved Mr. Moon, seconded Mr. Berger to adopt the Borough's plan, as presented, for the expenditure and use of fiscal recovery funds received by the Borough of Gettysburg pursuant to the American Rescue Plan Act (ARPA) of 2021. Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser.**

**Moved Mr. Berger, seconded Mrs. Butterfield to appoint Susan Naugle to the Shade Tree Commission to complete the unexpired term of John Seilhamer, as a member of the Shade Tree Commission which term will expire in October 2023. Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser. Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser.**

**Moved Mrs. Butterfield, seconded Mr. Moon to appoint Brandon Stone to the Gettysburg Historical Architectural Review Board for a five-year term, expiring in August 2026. Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser.**

**Moved Mr. Moon, seconded Mrs. Butterfield to appoint Justin Harman to the Gettysburg Historical Architectural Review Board for a five-year term, expiring in August 2026. Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser.**

**Moved Mr. Moon, seconded Mr. Berger to appoint Thomas Demko to the Board of the Gettysburg Area Recreation Authority to complete the unexpired term of Jacob Schindel, as a member of the Board of the Recreation Authority which term will expire in May 2022. Motion carried unanimously by roll call vote, Mr. Moon, Mr. Berger, Mrs. Butterfield, Mr. Redman and Mr. Heyser.**

## **Liaison Reports**

### **Gettysburg Municipal Authority**

**Councilman Berger** reported that the High Street Water Main Replacement Project is still in progress and should be completed in a few weeks; the Heritage Land Tank Project is progressing with the raising of the tank bowl and the expected completion date of the project is set for the spring of 2022.

### **Steinwehr Avenue Heart of Gettysburg Battlefield (SAHGB)**

**Councilwoman Butterfield** reported that there was only one business that opposed the Steinwehr Bid renewal.

### **Adams County Boroughs Association (ACBA)**

**Mayor Streeter** announced that the next meeting of ACBA is scheduled for Monday, September 20<sup>th</sup>.

### **Adams County Transportation Planning Organization (ACTPO)**

**Councilwoman Butterfield** reported that they are currently updating the Long Range Transportation Plan and are conducting a public survey through September to gather information to help in the development.

### **Adams County Heroin Awareness Task Force**

**Councilman Moon** reported that the Annual Adams County Overdose Awareness Task Force Memorial Walk was held on August 31<sup>st</sup>. He noted that anyone in the community that needs assistance may contact Collaborating with Youth or may contact him directly.

## **Other Reports**

**Councilwoman Butterfield** announced that the Electronic Recycling Event is scheduled for Saturday, September 18<sup>th</sup> , and that Borough residents can sign up through September 17<sup>th</sup> . She reported that there were 128 citizens that attended the paper shredding event that was held on August 20<sup>th</sup> .

**Councilman Heyser** announced that the Gettysburg Fire Department is hosting an Open House on Saturday, October 2<sup>nd</sup> from 1PM to 4 PM with lots of activities planned for families.

## **Elected Officials' Comments**

**Councilman Berger** announced that the Adams County Heritage Festival will be held on Sunday, September 19<sup>th</sup> from noon to 5 PM at the Gettysburg Recreation Park.

## **Public Comment**

**Chad-Alan Carr, 49 York Street** commended staff for their work and noted that police have been more visible in the downtown area. He gave a shout-out to Main Street Gettysburg for their pandemic care package donations to area businesses.

## **Adjournment**

**Moved Mr. Lawver, seconded Ms. Lawson to adjourn the meeting at 8 PM.  
Motion carried unanimously.**

Respectfully submitted,

Sara L. Stull  
Borough Secretary