

**BOROUGH OF GETTYSBURG
59 EAST HIGH STREET, GETTYSBURG, PA 17325
COUNCIL MEETING MINUTES
MARCH 9, 2020**

President Jacob Schindel called the meeting to order at 7:00 PM with the following Councilors present: Vice President Wesley Heyser, Mr. Christopher Berger, Ms. Patricia Lawson, Mr. John Lawver, Mrs. Judith Butterfield and Mr. Matthew Moon. Staff present included: Mayor Theodore Streeter; Borough Manager Charles Gable; Borough Secretary Sara Stull; Borough Solicitor Harold Eastman, Puhl Eastman, and Thrasher; Police Chief Robert Glenny; Finance Director Nicolette James; Parking Manager Rebecca Fissel; Planning Director Carly Marshall; Director of Historic and Environmental Preservation Debra English; Public Works Director Robert Harbaugh; and Chad Clabaugh, Borough Engineer, C. S. Davidson, Inc.

Others present include: Deb Adamik, President of Main Street Gettysburg; Michael Bramel, Board Member and Dennis Hickethier, President representing Healthy Adams Bicycle Pedestrian Inc. (HABPI); and Al Ferranto, representing the Gettysburg Joint Veterans Memorial Day Commission. Representing the press was Jim Hale with the *Gettysburg Times*; and filming by Community Media-ACCTV.

President Schindel announced that an executive session of the Borough Council was conducted immediately following the adjournment of February 24, 2020 work session consistent with section 708(a)(1), 708(a)(2) and section 708(a)(5) of the Sunshine Act.

Moved Ms. Lawson, seconded Mr. Moon to approve the March 9, 2020 agenda as presented. Motion carried unanimously.

After amending the Council Work Session Minutes on page 4, paragraph 2, “that vendors purchase the Local Privilege Parking Permit for a reduced rate” by removing “for a reduced rate”, Mr. Heyser moved, seconded Mrs. Butterfield to approve minutes of the Council Meeting of February 10, 2020 and the Council Work Session Meeting of February 24, 2020 as amended. Motion carried unanimously.

Special Presentation

Mayor Streeter presented a certificate and First-Class insignia upon completion of two years of service to Patrol Officer Jordan Klunk.

Public Comment

Dennis Hickethier, President, Healthy Adams Bicycle Pedestrian Inc. (HABPI) urged Council to support the grant application for the Gettysburg Inner Loop (GIL) Project. He noted that the Borough and HAPBI have partnered together since 2007 investing in the GIL.

Michael Bramel, Board Member of Healthy Adams Bicycle Pedestrian Inc. (HABPI) said that they raised \$30,000 to maintain the GIL and that more fundraising is planned.

Finance Department

Moved Mr. Berger seconded Mr. Moon to approve all bills and payrolls for the month as presented. Motion carried unanimously.

Moved Ms. Lawson, seconded Mr. Heyser to accept the amount of \$2,250.00 as the special event permit fee for the 2019 Halloween Parade and to issue a revised invoice in that amount for submission to the Event Sponsor. Motion carried unanimously.

Planning Department/Zoning/Code Enforcement

Moved Mr. Heyser, seconded Ms. Lawson to ratify Memorandum of Land Development Agreement with Jacqueline White for the posting of financial security with the Borough in the amount of \$27,560.00 for the completion of required improvements and work in connection with the Highway Occupancy Permit utility disconnection plan on South Washington Street pending signature from applicant. Motion carried unanimously.

Moved Mr. Heyser, seconded Ms. Lawson to authorize the Borough to enter into a Permanent Right-of-Way Agreement for Entry Ramp and Temporary Construction Easement with KADEL, LLC for the construction of a handicap-accessible concrete entry ramp in order to access certain commercial real property in the Borough situate at 2 Baltimore Street. Motion carried unanimously.

Moved Mr. Berger, seconded Mr. Lawver to authorize the finalization and publication for subsequent enactment at the April 13, 2020 monthly general business meeting of an ordinance replacing Chapter 8: Floodplains of the Gettysburg Borough Code of Ordinances in order to gain compliance with Federal Emergency Management Agency regulations for Floodplain Management. Motion carried unanimously.

Historical and Environmental Preservation

Debra English, Director of Historic & Environmental Preservation announced that the electronic recycling event is scheduled for Saturday, March 21st at the Public Works building. Borough residents should contact Councilwoman Butterfield to register their items prior to the event.

Moved Mr. Heyser, seconded Mr. Berger to approve and authorize the issuance of a Certificate of Appropriateness for the following applications: COA-20-

0004 Critical Project, Darren Broderick Glass, Replacement of the existing front porch located at 29 E. Middle Street as submitted in the application dated on January 21, 2020. COA-20-0007 Major Project, Martin Cranbill, Proposed ADA Ramp installation project located at 17 Lincoln Square as submitted in the application dated on January 24, 2019. COA-20-0008 Critical Project, Steve Hemler, The Gettysburg Moose Lodge 1562/Unit 182, Emergency repair porch project to include repairs to the west-side of the front porch, front door, west-side small window and east-end of the porch; and that the window locations / size of the front façade be administratively approved as amended and submitted in the application dated on February 5, 2020. Each matter is set forth in the minutes of the February 19, 2020 meeting of the Historic Architectural Review Board (HARB) consistent with the findings and recommendations of HARB as set forth therein and as adopted and incorporated herein by this reference. Motion carried unanimously.

Moved Mr. Berger, seconded Mr. Moon to authorize the finalization and publication for subsequent enactment at the April 13, 2020 monthly general business meeting of an ordinance amending Chapter 17, Part 4 of the Gettysburg Borough Code of Ordinances in order to designate and authorize the Gettysburg Borough Storm Water Authority to review, approve or disapprove stormwater management site plans under The Gettysburg Borough Stormwater Management Ordinance. Motion carried unanimously.

Public Works Department

Robert Harbaugh, Public Works Director gave the following report: The Verti-Blocks were delivered for the retaining wall on the Stevens Run Tiber along Kuhn Alley, just west of Carlisle Street, that collapsed during a flash flood in October. The emergency permit from the Department of Environmental Protection (DEP) was received and work began on March 2nd. Residents in the area were notified of the emergency work to take place.

Police Department

Chief Rob Glenny reported that the invoice for approximately \$4,000 submitted for federal reimbursement for the Borough's role in identifying and arresting the person accused of attempting to firebomb the Adams County Courthouse will not be processed. He said that the Borough and Federal Governments must have a preexisting memorandum of understanding (MOU) in order to submit for reimbursements. Chief Glenny said that he will investigate the process to establish an MOU.

Moved Mr. Heyser, seconded Mrs. Butterfield to appoint Edith C. Smith, Police Secretary as the Borough of Gettysburg Police Department Agency Open Records Officer. Motion carried unanimously.

Borough Secretary

Moved Mr. Heyser, seconded Mr. Moon to authorize a COLA increase for retired police pensioner Cytha Grissom, to be paid from the Police Pension Plan effective February 1, 2020. Motion carried unanimously.

Moved Mr. Heyser, seconded Mr. Berger to adopt a resolution to excuse the police from making contributions to the Police Pension Fund for 2020. Motion carried unanimously.

Moved Ms. Lawson, seconded Mr. Heyser to appoint Robin Fitzpatrick as a member of the Board of the Gettysburg Area Recreation Authority to fulfill the unexpired term of Erin Pedigree expiring on May 14, 2024. Motion carried unanimously.

Borough Manager

Manager Gable reported that the 2020 Census forms have been sent to residents to complete. He stressed the importance of everyone completing the forms which will benefit the Borough and helps in securing grants.

Moved Mr. Heyser, seconded Mr. Lawver to adopt a resolution approving the proposed 2020 Emergency Operations Plan (EOP) for Gettysburg Borough, Adams County, as the updated and current disaster emergency management plan for the Borough as required pursuant to the Pennsylvania Emergency Management Services Code. Motion carried unanimously.

Moved Ms. Lawson, seconded Mr. Berger to issue a formal letter of commitment for the Borough to contribute a local cash match in an amount not to exceed \$80,000.00 in support of an application of HABPI for grant funding from the PennDOT Multimodal Transportation Fund to be used for construction of Phase B2 of the Gettysburg Inner Loop (GIL) project. Motion carried unanimously.

Liaison Reports

Main Street Gettysburg

Deb Adamik, President, Main Street Gettysburg gave the following report: Polish Pottery BINGO is scheduled for May 2nd to be held at the Presbyterian Church; Long Long Long Dinner is scheduled for Sunday, September 6th; and the Christmas Festival will be held the Weekend of December 4 - 6, and that many volunteers are needed, encouraging people to sign up to help.

GARA

Councilman Schindel reported that the next GARA meeting is scheduled for Monday, March 16th at 7:00 PM.

Trail Feasibility Study

Councilman Berger reported that final report should be completed by the end of this month.

Public Comment

Al Ferranto, representing the Gettysburg Joint Veterans Memorial Day Commission, gave a brief overview of how the Memorial Day Parade began stating that they rely on donations to fund it. He issued a plea to the public for donations to ensure the future of the parade and asked Council to consider partnering with the Commission.

Moved Mr. Heyser seconded Mr. Lawver, to adjourn the meeting to an executive session at 8:05 PM. Motion carried unanimously

Respectfully submitted,

Sara L. Stull
Borough Secretary