

**BOROUGH OF GETTYSBURG  
TROXELL COUNCIL CHAMBERS  
59 EAST HIGH STREET, GETTYSBURG, PA 17325  
COUNCIL BUDGET WORK SESSION MINUTES  
NOVEMBER 7, 2022**

**President Wesley Heyser** called the meeting to order at 7:00 PM with the following  
**Councilors present:** Vice President Matthew Moon, Mr. John Lawver, Mrs. Judith Butterfield, Mr. Christopher Berger and Ms. Patricia Lawson. Mr. Chad Carr was absent.  
**Staff present included:** Mayor Rita Frealing, Borough Manager Charles Gable; Assistant Borough Manager/Secretary Sara Stull; Tammy Murdorf, Finance Assistant, HR Coordinator Kara Riethmaier; Police Chief Robert Glenny; Director of Historic & Environmental Preservation Debra English; Planning Director Carly Marshall; Planning Management Assistant Karen Mesher; Code Compliance Officer Peter Griffioen; Parking Manager Rebecca Fissel; and Public Works Director Rob Harbaugh.

**Others present included:** Jill Sellers, President of Main Street Gettysburg; Erin Pedigree, Executive Director of Gettysburg Area Recreation Authority (GARA). Representing the press was Jim Hale with the *Gettysburg Times*; and filming by *Community Media-ACCTV*.

**Special Presentation**

**Erin Pedigree, Executive Director of Gettysburg Area Recreation Authority (GARA)** gave a brief presentation of the 2022 programs, funding and completed projects that have occurred at the Rec Park (see attached).

**Councilwoman Butterfield** asked if GARA was going to restore the mural on the amphitheater that is in need of repair. Erin responded yes they plan to restore and keep the mural on the amphitheater.

**Councilwoman Lawson** on behalf of Healthy Adams Pedestrian Bicycle Inc. (HAPBI) thanked Erin for GARA's help with the bike ride fund raiser they had in October.

**Councilman Berger** asked if there has been any vandalism occurring in the restrooms. Erin responded that they have not had any issues. She noted that the outdoor restrooms will be closed in the near future for the winter months due to winterizing them, but said that the Charlie Sterner Building restrooms will remain open during business hours over the winter months.

**Public Comment**

(Restricted to items appearing on the agenda – not tabled items)

There was no public comments.

**Council President Heyser** announced the upcoming meetings as follows:

**Monday, November 14, 2022 7:00 PM Council Business Meeting**  
*(Vote to Advertise 2023 Budget)*

**Monday, November 28, 2022 2023 DRAFT Budget Issued for Public Review**

**Monday, December 12, 2022 7:00 PM Council Business Meeting**  
*(2023 Budget Adoption)*

## **2023 Budget**

**Council President Heyser** said to begin tonight's budget review with line item **411(fire)** on page 52 where Council left off at the meeting on October 24<sup>th</sup>. This section pertains to payroll reimbursements for the Gettysburg Fire Department business manager and custodian, and funds for the public utilities.

**414:135 Contracted Services: Planning Director Marshall** said that the zoning ordinance and official map are outdated and that revisions need to be made. She noted that the last update to the zoning ordinance was in 2008. Council consensus was to approve the \$61,000 to hire a firm to update the zoning ordinance.

**430:313 Engineering and Architectural: Council President Heyser** said that \$10,000 is budgeted for a study of the public works building.

**445:373 Parking Building Repairs: Public Works Director Harbaugh** explained that the dumpster pad in Race Horse Alley needs replaced so they plan to construct a brick structure at the same height as the current fence.

**445:750 Parking Department Capital Purchase: Parking Manager Fissel** said that the handheld enforcement devices are three and four years old and some need to be replaced. She said that they also need to purchase one parking boot to replace the old one.

**454:530 Appropriations: Council President Heyser** said that the Gettysburg Area Recreation Authority appropriation was increased from \$70,000 to \$75,000; Main Street Gettysburg appropriation was increased from \$40,000 to \$45,000; and Rabbittransit was increased from \$4,000 to \$4,750.

**445:550 Special Event Appropriations: Council President Heyser** said that Borough sponsorships of community-focused events will receive \$1,250 to help offset organizers cost which includes July 4<sup>th</sup> Celebration at GARA; New Year's Eve on Lincoln Square; Halloween Parade; Memorial Day Parade; Remembrance Day Parade; and Gettysburg Christmas Festival will receive \$2,750.

**Council President Heyser** said that this completes the general fund budget. He follow-up regarding **410:176 Police Regular Overtime:** which was reduced from \$74,000 to \$40,000.

## **Fund 96 – America Rescue Plan Act (ARPA)**

**Manager Gable** explained that ARPA exists for the purpose of tracking the Borough's revenue from the treasury department in DC. Borough Council made a decision last year to utilize the 3.1 million dollars over the next four years for the purposes of the provisions of government service. It can be used towards staff salaries over the next four years.

## **Fund 18 – Capital Projects Fund and Fund 30 – Capital Reserves Fund**

**Manager Gable** said that these funds are affiliated with the Capital Improvement Plan (CIP) through 2026 and that Council reviewed it extensively last year. He noted that staff plans to revisit and update the CIP in 2023.

## **2023 Fee Resolution**

**Council President Heyser** said that the proposed changes to the Fee Resolution are mostly incremental changes and are highlighted in yellow.

**Planning Director Marshall** said that after further review with staff it was determined that due to the enforcement and amount of time to process an application for the Guided Walking Tours, she requested to increase the annual license fee from \$125.00 to \$300.00. Borough Council consensus is in favor of increasing this fee and asked that all licensees are notified of this change.

**Council President Heyser** said that with the proposed budget, the property tax rate is not going up next year.

**Public Comment** (open to items not on the agenda)

There was no public comments.

**President Heyser** adjourned the meeting to an executive session at 8:05 PM.

Respectfully submitted,



Sara L. Stull  
Borough Secretary

# GARA

Gettysburg Area Recreation Authority

# Programs at GARA in 2022

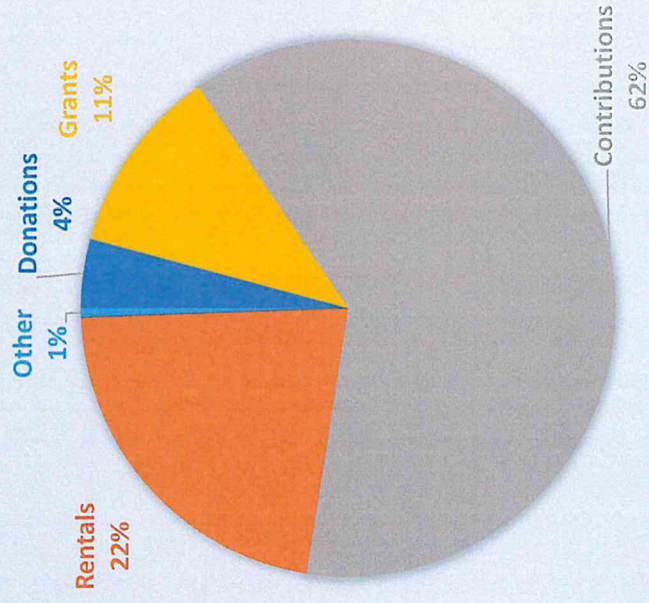
- Gettysburg Little League (Summer/Fall Leagues)
- Gettysburg Warriors Youth Football
- Girls Fast Pitch Softball
- Baseball Tournaments
- Soccer Shots
- Dubb's Karate
- Boy Scouts
- Girl Scouts
- Lifeline Screenings
- Alzheimer's Walk
- God on the Ground-Family Fun Night
- Library Fun Fest
- Heritage Festival
- Linda Kranius 5K Run
- Overdose Awareness Walk
- HAPBI Ride for Trails
- Gettysburg Green Gathering
- Juneteenth
- Black History Month Presentations
- Gettysburg Fourth Fireworks
- Adams County Sports Hall of Fame
- Blood Mobile
- Summer Program

# GARA 2022

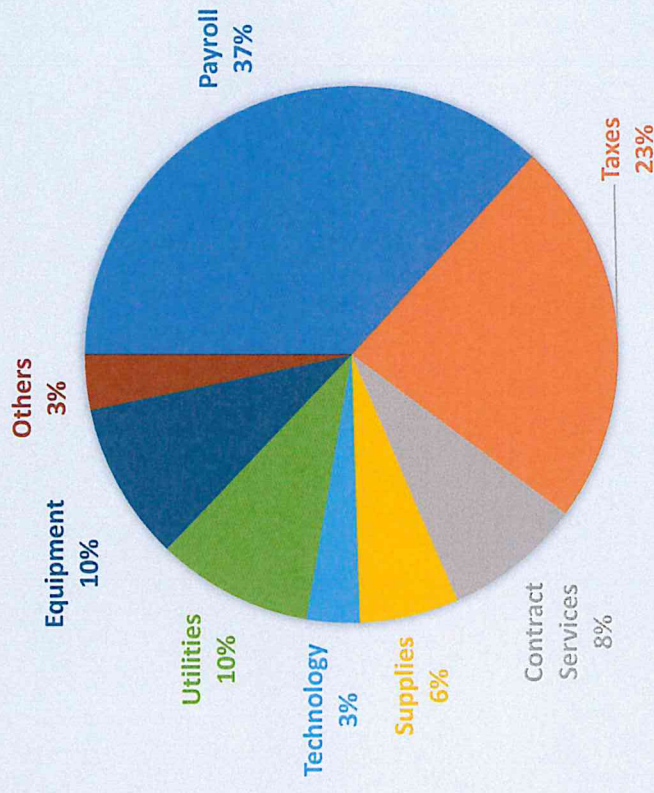
- 12 Community Events
- 240 Pavilion Reservations
- 150 Assembly Room Reservations
- 5000+ in attendance for A Gettysburg Fourth fireworks
- 102 Buses (+4000 students from Midwest)
- 92 Little League & Softball Games
- 7 Baseball Tournaments
- 7 Years with Typical Life Corporation Lease

# 2020 Income & Expenses

INCOME 2020



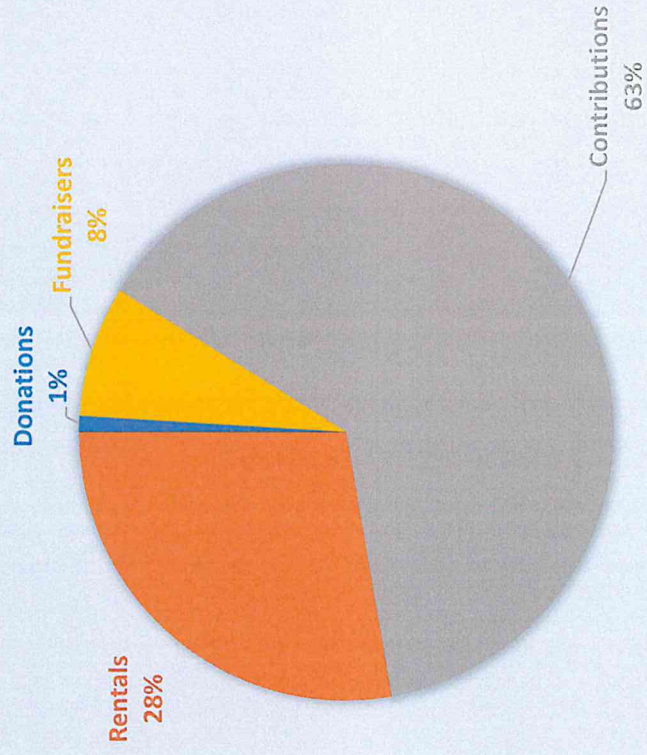
EXPENSE 2020



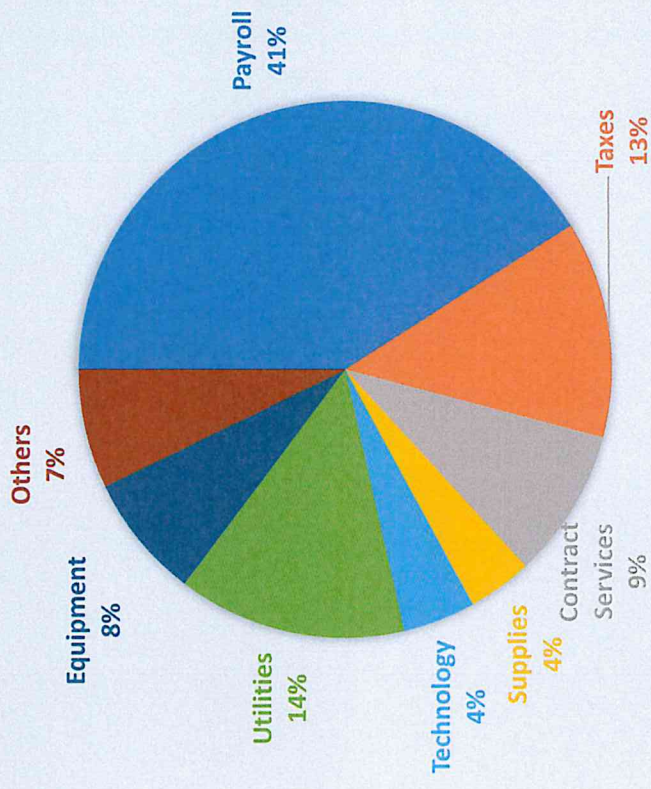
# 2021 Income & Expenses

as of 10/31/2021

INCOME 2021



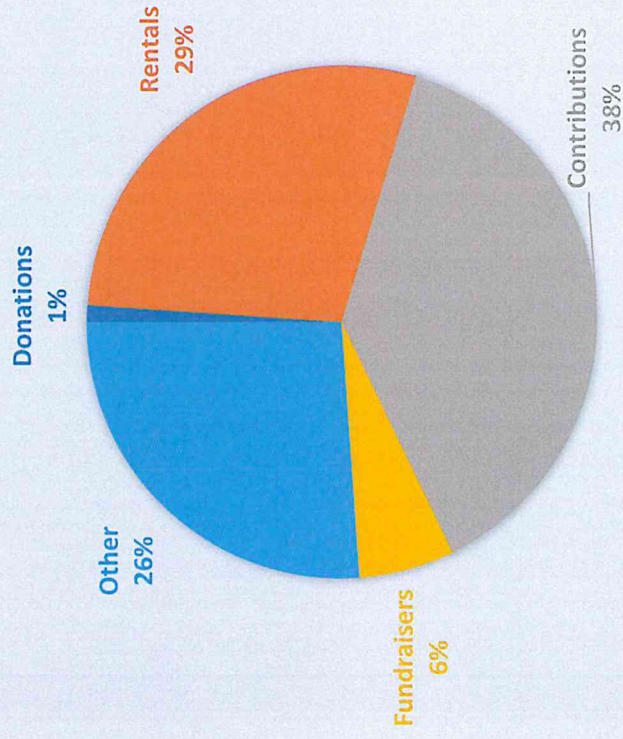
EXPENSE 2021



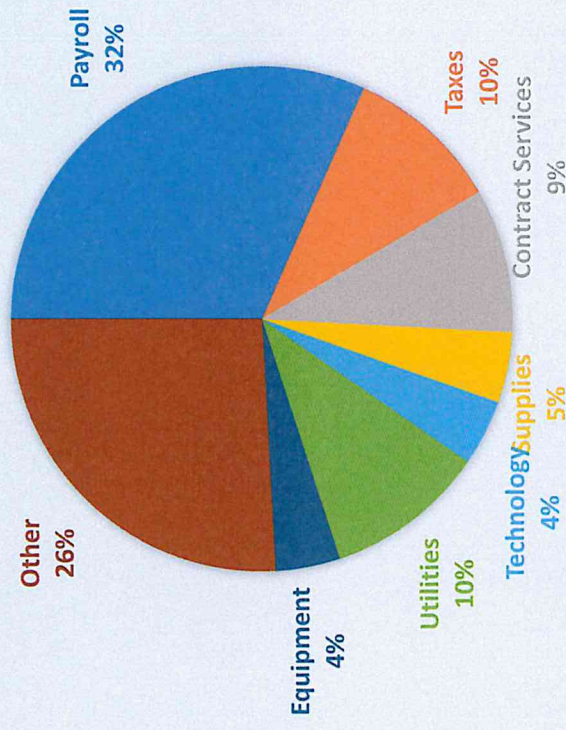
# 2022 Income & Expenses

as of 9/30/2022

## INCOME 2022



## EXPENSES 2022



# Gettysburg Rec Park Completed Projects

## 2014-2022

- Dog Park
- Kiwanis Playground
- Swope Field Renovation
- South End Parking Lot
- Charlie Sterner Roof Replacement
- North End Playground
- Weikert Field Renovation
- Bicycle Pump Track
- Updated Equipment for Maintenance
- Lights Replaced in Parking Lot

# Major Projects Needed for the Park

- Parking Lots Repaved
- Bathroom Renovations-In the process
- Updated Equipment for Maintenance-Completed
- Security Cameras
- Swing Sets Replaced-In Process
- Field Lights Replaced-In the process
- Update Youth Activity Building
- Amphitheater Repaired
- Coldsmith/White & Plank Field Renovation