



Borough of Gettysburg

July 9, 2018

Council AGENDA

Council Chambers
59 East High Street
Gettysburg, PA 17325

MEMBERS

Theodore Streeter	(Mayor)
Susan Naugle	(President)
Jacob Schindel	(Vice-President)
Wesley Heyser	
John Lawver	
Patricia Lawson	
Christopher Berger	
Charles Strauss	

STAFF

Charles R. Gable, MPA	(Borough Manager)
Harold Eastman, Jr.	(Solicitor)
Sara Stull	(Borough Secretary)
Sara Stull	(HR Director)
Rebecca LaBarre	(Planning Director)
Rebecca LaBarre	(Zoning Officer)
Nicolette James	(Finance Director)
Rob Harbaugh	(Interim Public Works Director)
Carl Segatti	(Interim Chief of Police)
Scott Weaver	(Code Enforcement)
Chad Clabaugh, PE	(Borough Engineer)
Dave Sanders	(EMS Coordinator)

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Council Business Meeting Agenda
July 9, 2018 – 7:00 PM

- | | |
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| I. Council - Call to Order | President Naugle |
| II. Moment of Silence and Pledge of Allegiance | President Naugle |
| III. Welcome and Opening Remarks | President Naugle |
| IV. Announcements | President Naugle |

An executive session of the Borough Council will be conducted immediately following the adjournment of this meeting consistent with section 708(a)(1) of the Sunshine Act to discuss matters involving the employment, the qualification for employment, the terms and conditions of employment and the evaluation of qualifications of prospective Borough employees.

V. Approval of Agenda and Minutes - Council

A motion to approve the July 9, 2018 agenda as presented.

A motion to approve the Council Meeting Minutes of June 11, 2018 and the Council Public Hearing and the Council Work Session Meeting Minutes of June 25, 2018.

VI. Public Comment

VII. Current and Old Business

A. Finance Department

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| 1. Departmental Report | Nicolette James |
| 2. Motions Needing Council Action | |

A motion to approve all bills and payrolls for the month as presented.

A motion to approve the reimbursement to the Liquid Fuels checking account from the 2016 Bond checking account in the amount of \$701.49 in order to reclassify expenses to the appropriate fund.

B. Planning Department/Zoning/Code Enforcement/HARB

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| 1. Departmental Report | Becky LaBarre |
| 2. Motions Needing Council Action | |

A motion to accept the recommendation of the Historic Architectural Review Board (HARB) following its review on Wednesday June 20, 2018 of application #COA-18-0016, 340 Baltimore Street – FutureStake, Inc. and authorize the proposed demolition of the sensitive building at this location be postponed for a period not to exceed nine months for the consideration of the application by the Borough Council which, during this period, so as to render demolition unnecessary, the Board and Borough Planning Department shall make all reasonable efforts in identifying alternatives to demolition

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or resolving problems that resulted in the request for the proposed demolition as prescribed in Section 11-1103B(3) of the Historic Districts Ordinance.

A motion to authorize the preparation and publication for subsequent enactment of an ordinance amending the Official Zoning Map of Gettysburg Borough for the purposes of reclassifying and rezoning certain real property located in the Borough and identified as 71 Buford Avenue (which includes real property identified as 61 Buford Avenue) in order to remove the same from a R-2 Moderate Density Residential District and to add said real property to a GC General Commercial District of the Borough.

A motion to authorize the preparation of an ordinance amending or replacing Ordinance No. 1448-18, enacted on February 12, 2018, granting tax exemption relief for certain new construction and improvements to designated deteriorated properties within the Borough pursuant to the Local Economic Revitalization Tax Assistance Act ("LERTA") in order to incorporate additional or revised provisions.

C. Parking Department

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| 1. | Departmental Report | Richard Miller |
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D. Public Works Department

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| 1. | Departmental Report | Rob Harbaugh |
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E. Borough Engineer

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| 1. | Engineer Report | Chad Clabaugh |
| 2. | Motions Needing Council Action | |

A motion to approve the Stormwater Management Maintenance and Monitoring Agreement for the Gettysburg College Masters Hall Utility Access Drive.

A motion to authorize the Borough Engineer to advertise the 2018 Racehorse Alley Parking Garage Maintenance for construction bids.

A motion to authorize the Borough Engineer to advertise the 2018 Bridge Maintenance project for construction bids.

A motion to authorize the Borough Staff and Borough Engineer to develop policy options for the Funding of MS4 initiatives based on Fee Assessment(s) on Impervious Square Footage by Parcel.

F. Police Department

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| 1. | Departmental Report | Carl Segatti |
| 2. | Motions Needing Council Action | |

A motion to authorize a COLA increase for retired police pensioner William Laughman, to be paid from the Police Pension Plan effective June 1, 2018.

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A motion to authorize a COLA increase for retired police pensioner Walter Gliem, to be paid from the Police Pension Plan effective June 1, 2018.

G. Borough Manager

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|-----------------------------------|---------------|
| 1. Manager's Report | Charles Gable |
| 2. Motions Needing Council Action | |

A motion to ratify the Memorandum of Understanding for the Collective Bargaining Agreement between the Borough of Gettysburg and Teamsters Local Union 776, amending the Non-Uniform Collective Bargaining Agreement, effective January 1, 2018 through December 31, 2022, creating a new job grade classification of Grade Zero (0), in which a new job classification with the job title of Vehicle Mechanic is incorporated with the pay grade classification as outlined in the Memorandum of Understanding.

A motion to authorize staff to BID out for professional services for the Borough's financial auditing services and insurance providers.

A motion to authorize Borough Manager Charles R. Gable to contract with the Cohen Law Group for the purposes of providing a cable franchise audit of franchise fees collected and to provide professional legal services in the negotiation of a new cable franchise agreement, in a budgeted amount not to exceed \$12,420.

A motion to authorize staff to develop policy options for Revolving Loan Fund 40 for the purposes of providing gap lending assistance for the purposes of business development and privately owned historic structures.

VIII. Reports

A. Liaison Reports

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| 1. MSG | Deb Adamik |
| 2. GARA | Jacob Schindel |
| 3. GMA | Susan Naugle |
| 4. Planning Commission | Charles Strauss |
| 5. Steinwehr Avenue Heart of Gettysburg Battlefield
(SAHGB) | Jacob Schindel |
| 6. Adams County Boroughs Association (ACBA) | Mayor Streeter |
| 7. Adams County Council of Governments (COG) | John Lawver |
| 8. Adams County Transportation Planning Organization
(ACTPO) | Susan Naugle |
| 9. Adams County Heroin Awareness Task Force | Charles Strauss |

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B. Other Reports

1. Elm Street
2. Recycling Report
3. Adams County EMS Report

IX. Elected Official's Comments

- A. Mayor Theodore Streeter
- B. Wesley Heyser
- C. Patricia Lawson
- D. Charles Strauss
- E. Christopher Berger
- F. John Lawver
- G. Vice President Jacob Schindel
- H. President Susan Naugle

X. Public Comment

XI. Adjournment

XII. Executive Session