



# *Borough of Gettysburg*

**February 11, 2019**

## **Council Business Meeting AGENDA**

Council Chambers  
59 East High Street  
Gettysburg, PA 17325

### MEMBERS

Theodore Streeter	(Mayor)
Susan Naugle	(President)
Jacob Schindel	(Vice-President)
Wesley Heyser	
John Lawver	
Patricia Lawson	
Christopher Berger	
Charles Strauss	

### STAFF

Charles R. Gable, <i>MPA</i>	(Borough Manager)
Harold Eastman, Jr.	(Solicitor)
Sara Stull	(Borough Secretary)
Sara Stull	(HR Director)
Rebecca LaBarre	(Planning Director)
Rebecca LaBarre	(Zoning Officer)
Nicolette James	(Finance Director)
Robert Harbaugh	(Public Works Director)
Carl Segatti	(Interim Chief of Police)
Scott Weaver	(Code Enforcement)
Chad Clabaugh, <i>PE</i>	(Borough Engineer)
Dave Sanders	(EMS Coordinator)
Richard L. Miller, II	(Parking Manager)
Karen Mesher	(Administrative Assistant)

**Borough of Gettysburg**  
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February 11, 2019 – 7:00 PM

- |      |  |                  |
|------|--|------------------|
| I.   | Council - Call to Order                    | President Naugle |
| II.  | Moment of Silence and Pledge of Allegiance | President Naugle |
| III. | Welcome and Opening Remarks                | President Naugle |
| IV.  | Announcements                              | President Naugle |

An executive session of the Borough Council was conducted immediately prior to the adjournment of the January 14, 2019 monthly general business meeting consistent with section 708(a)(1) and section 708(a)(4) of the Sunshine Act.

An executive session of the Borough Council was conducted immediately following the adjournment of the January 28, 2019 work session consistent with section 708(a)(3) and section 708(a)(4) of the Sunshine Act.

An executive session of the Borough Council will be conducted immediately following the adjournment of this evening's meeting consistent with section 708(a)(3) and section 708(a)(4) of the Sunshine Act for the following purposes: (1) to receive information and discuss the possible purchase or lease of real property by the Borough; and (2) to consult with its professional advisors regarding information and strategy in connection with issues on which identifiable claims or complaints are expected to be filed.

V. Approval of Agenda and Minutes - Council

A motion to approve the February 11, 2019 agenda as presented.

A motion to approve minutes of the Council Meeting of January 14, 2019, Public Hearing of January 17, 2019 and Council Workshop Session of January 28, 2019 as presented.

VI. Public Comment

VII. Current and Old Business

A. Finance Department

- |    |                                |                 |
|----|--------------------------------|-----------------|
| 1. | Departmental Report            | Nicolette James |
| 2. | Motions Needing Council Action |                 |

A motion to approve all bills and payrolls for the month as presented.

B. Planning Department/Zoning/Code Enforcement/HARB

- |    |                                |               |
|----|--------------------------------|---------------|
| 1. | Departmental Report            | Becky LaBarre |
| 2. | Motions Needing Council Action |               |

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A motion to accept the recommendation of the Gettysburg Borough Historic Architectural Review Board (HARB) following its review on Wednesday January 16, 2019 and grant Certificates of Appropriateness to the following applications as presented: COA-18-0117, 196 S. Stratton Street – Survivors, Inc. for construction of a new shed addition and elevated walkway on south elevation; COA-18-0046, 105 E. Middle Street – Ian and Ashly Miller for amendments to a previously-approved COA based on physical and photographic evidence; COA-18-0130, 117 Baltimore Street – County of Adams to enclose entry at northern elevation with aluminum/glass storefront system and brick infill; COA-18-0131, 322 Baltimore Street – Rodney G. Simpson for construction of new door hood over principal entry; and COA-18-0132, 157 Carlisle St – Gettysburg College for alterations to “The Colonial” residence hall to include enclosure of carport to create lounge, rehabilitation of railings and columns, installation of new carriage lamp-style sconce fixtures, and reconfiguration of parking area to create greenspace and terrace contingent upon satisfying minimum zoning requirements per Part 13: Parking.

A motion to enact an ordinance amending Chapter 13, Part 1 of the Gettysburg Borough Code of Ordinances in order to change the expiration date of amusement licenses issued by the Borough from January 31<sup>st</sup> to March 31<sup>st</sup> of the following year.

A motion to adopt a resolution appointing Gary Casteel as a member of the Code Enforcement Appeals Board for a five-year term expiring on March 15, 2024.

A motion to adopt a resolution appointing Marion Ruff as a member of the Code Enforcement Appeals Board for a term expiring on March 15, 2023.

A motion to approve preparation and submission of a grant request to the Chesapeake Bay Trust, Green Streets, Green Jobs, Green Towns Program for funding for the Race Horse Alley / North Washington Street Phase of the Gettysburg Inner Loop Bicycle Trail.

**C. Parking Department**

1. Departmental Report
2. Motions Needing Council Action

Richard L. Miller, II

A motion to enact an ordinance amending Chapter 15, Part 4 of the Gettysburg Borough Code of Ordinances relative to removing areas on the north side of East High Street from the on-street metered parking zones and designating areas on the north side of East High Street as a reserved metered parking space for use by persons with disabilities, as reserved unmetered parking spaces for use by Borough employees, and as reserved unmetered parking spaces for use of the general public while conducting business at the Borough Municipal Office Building.

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A motion to authorize the preparation, revision, finalization and publication for subsequent enactment of an ordinance amending Chapter 15, Part 7 of the Gettysburg Borough Code of Ordinances relative to the temporary reservation and use of parking spaces in unmetered and metered parking zones of the Borough of Gettysburg, to include the reservation and use of such parking spaces by hotels and bed and breakfast establishments, and the placement of open-top refuse containers in unmetered and metered parking zones of the Borough and to authorize the preparation of the legislative purposes for the amendments of the ordinance provisions of Chapter 15, Part 7 of the Code of Ordinances.

**D. Public Works Department**

**1. Departmental Report**

**Robert Harbaugh**

**E. Borough Engineer**

**1. Engineer Report**

**Chad Clabaugh**

**2. Motions Needing Council Action**

A motion to authorize the letter conveying Gettysburg Borough comments regarding the Traffic Impact Study related to the Mark Gettysburg Project in Straban Township.

A motion to award the 2019 Stratton Street Pavement Improvements Contract to the lowest qualified responsible and responsive bidder in the amount of \_\_\_\_\_.

A motion to approve application for payment No. 5 to E.K. Services, Inc. for the Stratton Street Storm Sewer Improvements project in the amount of \$36,879.00.

A motion to authorize the Borough Engineer to advertise the King Street Stormwater Improvements project for construction bids.

**F. Police Department**

**1. Departmental Report**

**Chief Carl Segatti**

**2. Motions Needing Council Action**

A motion to authorize a COLA increase for retired police pensioner Douglas McKinney, to be paid from the Police Pension Plan effective January 1, 2019.

A motion to appoint Robert W. Glenny, Jr. to the position and office of Gettysburg Borough Chief of Police consistent with the certification by the Civil Service Commission of the Borough of Gettysburg as to his qualification for such position and office following a noncompetitive examination conducted on January 22, 2019.

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**A motion to authorize the entry into an Employment Agreement with Robert W. Glenny, Jr., for his employment as Gettysburg Borough Chief of Police commencing on March 4, 2019. Susan C. Naugle, President of Borough Council, and Sara L. Stull, Secretary, are hereby authorized to execute the Employment Agreement on behalf of the Borough.**

**G. Borough Manager**

1. Manager's Report
2. Motions Needing Council Action

Charles Gable

**A motion to authorize entry into a Memorandum of Understanding with the Gettysburg Garden Club for the operation of the downtown flower project for a term expiring on December 31, 2022. Charles R. Gable, MPA, Borough Manager, is hereby authorized to execute the Memorandum of Understanding on behalf of the Borough.**

**A motion to authorize entry into an Agreement for Services Rendered with the Gettysburg Borough Storm Water Authority relative to its administration and assessment of related fees for the implementation and operation of the Borough's Municipal Separate Storm Sewer System (MS4) program. Susan C. Naugle, President of Borough Council, and Sara L. Stull, Secretary, are hereby authorized to execute the Agreement on behalf of the Borough.**

**A motion to authorize the preparation and submission of letters to appropriate National Park Service leadership, U.S. Representative John Joyce and U.S. Senators Pat Toomey and Bob Casey, Jr. supporting approval by the Gettysburg National Military Park of the Gettysburg YWCA's permit application to conduct the 2019 Spirit of Gettysburg 5K and Gettysburg Battlefield Marathon on GNMP property.**

**VIII. Reports**

**A. Liaison Reports**

- |    |  |                 |
|----|--|-----------------|
| 1. | MSG  | Deb Adamik      |
| 2. | GARA   | Jacob Schindel  |
| 3. | GMA  | Susan Naugle    |
| 4. | Planning Commission  | Charles Strauss |
| 5. | Steinwehr Avenue Heart of Gettysburg Battlefield<br>(SAHGB)  | Jacob Schindel  |
| 6. | Adams County Boroughs Association (ACBA)                     | Mayor Streeter  |
| 7. | Adams County Council of Governments (COG)                    | John Lawver     |
| 8. | Adams County Transportation Planning Organization<br>(ACTPO) | Susan Naugle    |
| 9. | Adams Overdose Awareness Task Force                          | Charles Strauss |

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**10. Trail Feasibility Study**

**Christopher Berger**

**B. Other Reports**

- 1. Elm Street**
- 2. Recycling Report**
- 3. Adams County EMS Report**

**IX. Elected Official's Comments**

- A. Mayor Theodore Streeter**
- B. Wesley Heyser**
- C. Patricia Lawson**
- D. Charles Strauss**
- E. Christopher Berger**
- F. John Lawver**
- G. Vice President Jacob Schindel**
- H. President Susan Naugle**

**X. Public Comment**

**XI. Adjournment**

**XII. Executive Session**