



# *Borough of Gettysburg*

**September 12, 2016**

## **Council AGENDA**

### **MEMBERS**

Theodore Streeter	(Mayor)
Robert Krummerich	(President)
Scot Pitzer	(Vice-President)
Susan Naugle	
Graham Weaver	
Jacob Schindel	
AmyBeth Hodges	
Wesley Heyser	

### **STAFF**

Charles R. Gable, <i>MPA</i>	(Borough Manager)
Harold Eastman, Jr.	(Solicitor)
Sara Stull	(Borough Secretary)
Sara Stull	(HR Director)
	(Planning Director)
Clem Malot	(Zoning Officer)
Nicolette James	(Finance Director)
Daniel Hilliard	(Public Works Director)
Joseph Dougherty	(Chief of Police)
Wesley Winner	(Code Enforcement)
Karen Mesher	(Administrative Asst.)
Karen Mesher	(Parking Supervisor)
Chad Clabaugh, <i>PE</i>	(Borough Engineer)
Dave Sanders	(EM Coordinator)

**Borough of Gettysburg**  
Council Business Meeting Agenda  
September 12, 2016

**CDBG Public Hearing Agenda (6:30 PM)**

- |      |                      |                      |
|------|----------------------|----------------------|
| I.   | Call to Order        | President Krummerich |
| II.  | Opening Remarks      | President Krummerich |
| III. | CDBG Proposed Budget | Manager Gable        |
| IV.  | Public Comment       |                      |
| V.   | Adjournment          |                      |

**Council Business Meeting agenda (7:00 PM)**

- |      |                                 |                      |
|------|---------------------------------|----------------------|
| I.   | Call to Order                   | President Krummerich |
| II.  | Prayer and Pledge of Allegiance | Wesley Heyser        |
| III. | Welcome and Opening Remarks     | President Krummerich |
| IV.  | Announcements                   | President Krummerich |

An executive session of the Borough Council of the Borough of Gettysburg was conducted immediately following the adjournment of the August 22, 2016 Borough Council work session consistent with sections 708(a)(1), 708(a)(2), 708(a)(3), 708(a)(4) and 708(a)(5) of the Sunshine Act.

An executive session of the Borough Council shall be conducted immediately prior to the adjournment of this meeting consistent with sections 708(a)(1), 708(a)(2), 708(a)(4) and 708(a)(5) of the Sunshine Act for the following reasons and purposes: (1) to discuss matters involving the employment, the terms and conditions of employment and the evaluation of performance of current or former Borough employees; (2) to provide information and discuss matters relative to the proposed organization and staffing of the Borough Police Department in connection with the Borough's collective bargaining agreement with its police officers' union, Teamsters Local 776; (3) to consult with the Borough Manager and the Borough's solicitor in connection with information or strategy on which identifiable claims or complaints are expected to be filed against the Borough of Gettysburg and its employees in connection with the May 12, 2015 arrest of Derek Twyman; and (4) to review and discuss Borough business which, if conducted in public, would violate a lawful privilege or could lead to the disclosure of information or matters of confidentiality protected by law.

**Borough of Gettysburg**  
Council Business Meeting Agenda  
September 12, 2016

**V. Motion to Approve the September 12, 2016 Agenda as Presented**

**VI. Approval of Minutes**

**Motion to approve August 8, 2016 Council Meeting**

**Motion to approve August 22, 2016 Community Development Block Grant (CDBG) hearing**

**Motion to approve August 22, 2016 Council Work Session Meeting**

**VII. Public Comment**

**VIII. Special Presentation**

A. Craig Witmer and Teena Curnow, Smith Elliott Kearns & Company –  
2015 Audit presentation

B. Robin Fitzpatrick, Adams County Industrial Development Authority  
(ACIDA)– LERTA/regarding the REDDI Project

**IX. Current and Old Business**

**A. Finance Department**

1. Departmental Report Nicolette James
2. Motions Needing Council Action

**A motion to approve all bills and payrolls for the month as presented.**

**A motion to accept the J. P. Harris Tax Exoneration report for tax years 2007 through 2012 as presented.**

**A motion to transfer \$10,299.34 from the General Fund to the Liquid Fuels Fund for proportionate share of FEMA Grant for Winter Storm Jonas.**

**B. Parking Department**

1. Departmental Report Charles Gable
2. Motions Needing Council Action

**Borough of Gettysburg**  
Council Business Meeting Agenda  
September 12, 2016

**A motion to authorize the exercise of the Borough's right of first refusal to purchase certain real property containing approximately 1.22 acres of land and comprised of two (2) lots of land (Adams County Tax Parcel Nos. 16-007-0219A and 16-007-0164) situate adjacent to Racehorse Alley in the Borough on which the Borough's parking garage and related parking facilities and improvements are located by matching the offer and bid to purchase the property made by Gettysburg Parking Garage Management, LLC in the amount of \$750,000.00 and to authorize Charles R. Gable, MPA, Borough Manager, to execute and provide written notice to PNC Bank of the Borough's election to exercise its right of first refusal as provided for in the Borough's ground lease for the aforesaid property dated September 12, 1989.**

**C. Public Works Department**

- |                               |                 |
|-------------------------------|-----------------|
| <b>1. Departmental Report</b> | Daniel Hilliard |
|-------------------------------|-----------------|

**D. Police Department**

- |  |                  |
|--|------------------|
| <b>1. Departmental Report</b>            | Joseph Dougherty |
| <b>2. Motions Needing Council Action</b> |                  |

**A motion to authorize a COLA increase for retired police pensioner Kevin Wilson, to be paid from the Police Pension Plan effective August 1, 2016.**

**A motion ratifying the side-letter agreement and memorandum of understanding with the Teamsters Local No. 776 Police Officers' Labor Union relative to the modification of the parties' Collective Bargaining Agreement to make provision for post-retirement health care benefits to police officers who elect to retire between June 1, 2016 and August 31, 2016 and who meet specific eligibility criteria.**

**A motion to ratify the execution of a Release Agreement between the Borough and the Teamsters Local No. 776 Police Officers' Labor Union relative to the retirement of Larry Runk as an officer of the Gettysburg Borough Police Department and to accept his formal notice of retirement which was effective on August 19, 2016.**

**Borough of Gettysburg**  
Council Business Meeting Agenda  
September 12, 2016

**E. Borough Manager**

**1. Manager's Report**

Charles Gable

Winter Storm Jonas update

**2. Motions Needing Council Action**

**A motion to approve the Minimum Municipal Obligation (MMO) for the Gettysburg Police and Non-Uniformed Pension Plans for 2017.**

**F. Planning Department/Zoning/Code Enforcement/HARB**

**1. Departmental Report**

Charles Gable

**2. Motions Needing Council Action**

**A motion to authorize entry into a cooperation agreement with the County of Adams for Fiscal Year 2016 Community Development Block Grant program administration.**

**A motion to authorize the County of Adams to advertise the appropriate specifications on behalf of the Borough of Gettysburg for the collection of municipal waste.**

**A motion to approve the submission of a grant request to the Adams County Parks, Recreation and Green Space Grant Program for additional funding for the GIL Phase A construction.**

**A motion to approve the financial security for the completion of required improvements for the approved parking lot expansion land development project of 353 York Dental, LLC at its 353 York Street property in the amount of \$ \_\_\_\_\_ consistent with the certification letter dated September \_\_, 2016 issued by C.S. Davidson, Inc., Borough Engineer, and in a form authorized by the Pennsylvania Municipalities Planning Code.**

**A motion authorizing the Borough to execute and deliver a Memorandum of Land Development Agreement and an Operation**

**Borough of Gettysburg**  
Council Business Meeting Agenda  
September 12, 2016

**and Maintenance Agreement for Stormwater Management Practices for the approved parking lot expansion land development project of 353 York Dental, LLC at its 353 York Street property.**

**A motion to approve and authorize the issuance of Certificates of Appropriateness for Items C (1 Lincoln Square), D (315 North Stratton Street), F (59 West Middle Street), and G (59 West Middle Street), as set forth in the minutes of the August 17, 2016 meeting of the Historic Architectural Review Board consistent with the findings and recommendations of HARB as set forth therein.**

**A motion to approve and authorize the modification to Certificates of Appropriateness COA-16-30 (131-133 West Middle Street), as set forth in the minutes of the August 17, 2016 meeting of the Historic Architectural Review Board consistent with the findings and recommendations of HARB as set forth therein.**

**G. Borough Engineer**

- |                                   |               |
|-----------------------------------|---------------|
| 1. Engineer Report                | Chad Clabaugh |
| 2. Motions Needing Council Action |               |

**A motion to approve the application and resolution for the placement of pole mounted rectangular rapid flashing beacon pedestrian crossing warning devices at the intersections of Reynolds Street with Middle Street and Bufford Avenue.**

**X. Reports**

**A. Liaison Reports**

- |                   |                |
|-------------------|----------------|
| 1. GARA           | Jacob Schindel |
| 2. GMA            | Susan Naugle   |
| 3. USS Gettysburg | Graham Weaver  |

**B. Other Reports**

1. MSG
2. Elm Street

## **Borough of Gettysburg**

### **Council Business Meeting Agenda**

September 12, 2016

- 3. Steinwehr Avenue Heart of Gettysburg Battlefield**  
**(SAHGB)** AmyBeth Hodges
- 4. Adams County Boroughs Association (ACBA)** Graham Weaver
- 5. Adams County Council of Governments (COG)** Mayor Streeter
- 6. Adams County Transportation Planning**  
**Organization (ACTPO)** Susan Naugle
- 7. Adams County EMS Report**
- 8. PA State Association of Boroughs (PSAB)**

#### **XI. New Business**

#### **XII. Elected Official's Comments**

- A. Mayor Theodore Streeter**
- B. Susan Naugle**
- C. Graham Weaver**
- D. Jacob Schindel**
- E. AmyBeth Hodges**
- F. Wesley Heyser**
- G. Vice President Scot Pitzer**
- H. President Bob Krummerich**

#### **XIII. Public Comment**

#### **XIV. Executive Session**

#### **XV. Adjournment**