



# *Borough of Gettysburg*

**March 14, 2016**

## **Council AGENDA**

### **MEMBERS**

William Troxell	(Mayor)
Robert Krummerich	(President)
Scot Pitzer	(Vice-President)
Susan Naugle	
Graham Weaver	
Jacob Schindel	
AmyBeth Hodges	
Wesley Heyser	

### **STAFF**

Charles R. Gable, <i>MPA</i>	(Borough Manager)
Harold Eastman, Jr.	(Solicitor)
Sara Stull	(Secretary)
Sara Stull	(HR Director)
Scott Dellett, <i>AICP</i>	(Planning Director)
Scott Dellett, <i>AICP</i>	(Zoning Officer)
Scott Dellett, <i>AICP</i>	(Parking Manager)
Nicolette James	(Finance Director)
Daniel Hilliard	(Public Works Director)
Joseph Dougherty	(Chief of Police)
Wesley Winner	(Code Enforcement)
Karen Mesher	(Administrative Asst.)
Karen Mesher	(Parking Supervisor)
Chad Clabaugh, <i>PE</i>	(Borough Engineer)
Dave Sanders	(EM Coordinator)

**Borough of Gettysburg**  
Council Business Meeting Agenda  
March 14, 2016

- |  |                      |
|--|----------------------|
| <b>I. Call to Order</b>                    | President Krummerich |
| <b>II. Prayer and Pledge of Allegiance</b> | Jacob Schindel       |
| <b>III. Welcome and Opening Remarks</b>    | President Krummerich |
| <b>IV. Announcements</b>                   | President Krummerich |

An executive session of the Borough Council of the Borough of Gettysburg was conducted on Monday, February 22, 2016 immediately prior to the adjournment of the monthly workshop meeting of the Borough Council consistent with section 708(a)(1) of the Sunshine Act.

An executive session of the Borough Council was conducted on Tuesday, March 8, 2016 commencing at 7:00 p.m. consistent with section 708(a)(1) and section 708(a)(4) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment and the investigation, review and evaluation of performance of specific employees of the Gettysburg Borough Police Department relative to the May 12, 2015 arrest of Derek Twyman; and (2) to consult with the Mayor, the Borough Manager and the Borough solicitor in connection with issues on which identifiable claims or complaints are expected to be filed against the Borough relative to the May 12, 2015 arrest.

An executive session of the Borough Council shall be conducted immediately prior to the adjournment of this meeting consistent with section 708(a)(1), section 708(a)(3) and section 708(a)(4) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment and the investigation, review and evaluation of performance of specific employees of the Borough Police Department relative to the May 12, 2015 arrest of Derek Twyman; (2) to provide information and to discuss and consider matters in connection with the possible purchase of real property by the Borough; and (3) to consult with the Mayor, the Borough Manager and the Borough Solicitor in connection with issues on which identifiable claims or complaints are expected to be filed against the Borough relative to the May 12, 2015 arrest.

- V. Motion to Approve the March 14, 2016 Agenda as Presented**
- VI. Approval of Minutes**

- A. Motion to approve the February 8, 2016 Council Business Meeting**

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**B. Motion to approve the February 22, 2016 Council Workshop Session Meeting**

**VII. Public Comment**

**VIII. Special Presentation**

**IX. Current and Old Business**

**A. Finance Department**

1. Departmental Report Nicolette James
2. Motions Needing Council Action

A. A motion to approve all bills and payrolls for the month as presented.

B. A motion to authorize a COLA increase for retired police pensioner Cytha Grissom, to be paid from the Police Pension Plan effective February 1, 2016.

C. A motion to accept the J. P. Harris Tax Exoneration report for tax years 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013 and 2014 as presented.

**B. Planning Department/Zoning/Code Enforcement/HARB**

1. Departmental Report Scott Dellett
2. Motions Needing Council Action

A. A motion to approve and authorize the issuance of Certificates of Appropriateness for Items A (101 West Middle Street) and B (63 West High Street), as set forth in the minutes of the February 17, 2016 meeting of the Historic Architectural Review Board consistent with the findings and recommendations of HARB as set forth therein.

**C. Parking Department**

1. Departmental Report Scott Dellett

**D. Public Works Department**

1. Departmental Report Daniel Hilliard

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**E. Borough Engineer**

**1. Engineer Report**

Chad Clabaugh

**F. Police Department**

**1. Departmental Report**

Joseph Dougherty

**2. Motions Needing Council Action**

**A. A motion to request that the Civil Service Commission discontinue the examination process for the Commission's certification of an eligibility list of candidates for the promotion and appointment to the position of corporal in the Gettysburg Borough Police Department.**

**B. A motion to notify the Civil Service Commission of a vacancy in the position of sergeant in the Gettysburg Borough Police Department and to request that the Civil Service Commission commence the examination process for the certification of an eligibility list of candidates for the filling by promotion of the position of sergeant.**

**C. A motion to appoint Bryan Holden, an eligible applicant from the list of candidates for entry level patrol officer certified to the Borough Council by the Civil Service Commission of the Borough of Gettysburg, to the position of entry level patrol officer of the Gettysburg Borough Police Department.**

**G. Borough Manager**

**1. Manager's Report**

Charles R. Gable

**A. The Shepherd's Men Run**

**B. Sekigahara, Japan Trip**

**X. Unfinished Business**

**A. Liaison Reports**

**1. GARA**

Jacob Schindel

**2. GMA**

Susan Naugle

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- 3. **USS Gettysburg** Graham Weaver
- B. Other Reports**
  - 1. **MSG**
  - 2. **Elm Street**
  - 3. **Steinwehr Avenue Heart of Gettysburg** AmyBeth Hodges  
**Battlefield (SAHGB)**
  - 4. **Adams County Boroughs Association (ACBA)** Graham Weaver
  - 5. **Adams County Council of Governments (COG)** Scot Pitzer
  - 6. **Adams County Transportation**  
**Planning Organization (ACTPO)** Susan Naugle
  - 7. **Adams County EMS Report**
  - 8. **PA State Association of Boroughs (PSAB)**
- XI. New Business**
- XII. Elected Official's Comments**
  - A. Mayor William Troxell**
  - B. Susan Naugle**
  - C. Graham Weaver**
  - D. Jacob Schindel**
  - E. AmyBeth Hodges**
  - F. Wesley Heyser**
  - G. Vice President Scot Pitzer**
  - H. President Bob Krummerich**
- XIII. Public Comment**
- XIV. Executive Session**
- XV. Adjournment**