



# *Borough of Gettysburg*

January 11, 2016

## Council AGENDA

### **MEMBERS**

William Troxell	(Mayor)
Robert Krummerich	(President)
Scot Pitzer	(Vice-President)
Susan Naugle	
Graham Weaver	
Jacob Schindel	
Amy Beth Hodges	
Wesley Heyser	

### **STAFF**

Charles R. Gable, <i>MPA</i>	(Borough Manager)
Harold Eastman, Jr.	(Solicitor)
Sara Stull	(Secretary)
Sara Stull	(HR Director)
Scott Dellett, <i>AICP</i>	(Planning Director)
Scott Dellett, <i>AICP</i>	(Zoning Officer)
Scott Dellett, <i>AICP</i>	(Parking Manager)
Nicolette James	(Finance Director)
Daniel Hilliard	(Public Works Director)
Joseph Dougherty	(Chief of Police)
Wesley Winner	(Code Enforcement)
Karen Mesher	(Administrative Asst.)
Karen Mesher	(Parking Supervisor)
Chad Clabaugh, <i>PE</i>	(Borough Engineer)
Dave Sanders	(EMS Coordinator)

**Borough of Gettysburg**  
Council Business Meeting Agenda

- |      |                                 |                       |
|------|---------------------------------|-----------------------|
| I.   | Call to Order                   | President Krummerich  |
| II.  | Prayer and Pledge of Allegiance | Vice President Pitzer |
| III. | Welcome and Opening Remarks     | President Krummerich  |
| IV.  | Announcements                   | President Krummerich  |

**An executive session of the Borough Council of the Borough of Gettysburg was conducted immediately prior to the adjournment of the December 14, 2015 Borough Council meeting consistent with section 708(a)(1) and section 708(a)(4) of the Sunshine Act.**

- V.     **Motion to Approve the January 11, 2015 Agenda as Presented**

- VI.    Approval of Minutes

**Motion to approve December 14, 2015 Council Meeting**

**Motion to approve January 4, 2016 Council Organization Meeting**

**Motion to approve the December 10, 2015 Community Development Committee; December 17, 2015 Finance Committee; November 16, 2015 Public Safety Committee; and November 17, 2015 Public Works Committee meeting minutes.**

- VII.   Public Comment

- VIII.   Special Presentation

- A.     Mayor presentation – William Aldrich  
B.     DELTA Development – Illustrative Public Funding Strategy

- IX.    Current and Old Business

- A.   Finance Department

- |                                       |                 |
|---------------------------------------|-----------------|
| 1.     Departmental Report            | Nicolette James |
| 2.     Motions Needing Council Action |                 |

**A motion to approve all bills and payrolls for the month as presented.**

**A motion to adopt the ACNB Bank Corporate Authorization Resolution for approved signers.**

**A motion to authorize the Finance Director to transfer \$270,000.00 from the Revolving Loan Fund to the Capital Projects checking account to be transferred back as soon as the PIB Loan proceeds are disbursed for the East Middle Street project.**

**A motion to proceed with the amendment of the Borough Budget for fiscal year 2016 and to set and provide public notice of a special meeting of the Borough Council to be held on January 14, 2016 at 7:00 p.m. for the purpose of conducting a workshop session to review and work on a proposed amended budget and to set and provide public notice of a special meeting of the Borough Council to be held on January 19, 2016 at 7:00 p.m. for the purposes of the preparation and approval of a proposed amended budget for public inspection and for the consideration of authorization for**

**Borough of Gettysburg**  
Council Business Meeting Agenda

**subsequent enactment of an amended tax ordinance for fiscal year 2016 in conformity with the amended budget.**

B. Planning Department/Zoning/Code Enforcement/HARB

- |                                   |               |
|-----------------------------------|---------------|
| 1. Departmental Report            | Scott Dellett |
| 2. Motions Needing Council Action |               |

**A motion to adopt a resolution appointing Stacey Green to the Borough Zoning Hearing Board to serve a five (5) - year term expiring on December 31, 2020.**

C. Parking Department

- |                                   |               |
|-----------------------------------|---------------|
| 1. Departmental Report            | Scott Dellett |
| 2. Motions Needing Council Action |               |

D. Public Works Department

- |                                   |                 |
|-----------------------------------|-----------------|
| 1. Departmental Report            | Daniel Hilliard |
| 2. Motions Needing Council Action |                 |

**A motion to adopt a resolution in order to authorize the sale of certain surplus personal property of the Borough conducted by means of an online or electronic auction sale through Municibid.com and to advertise the sale consistent with the provisions of the Borough Code.**

**A motion to authorize entry into a Radio Equipment Subscriber Agreement with the County of Adams.**

E. Borough Engineer

- |                                   |               |
|-----------------------------------|---------------|
| 1. Engineer Report                | Chad Clabaugh |
| 2. Motions Needing Council Action |               |

**A motion to approve the Contract Change Order for the East Middle Street Paving Project which reduces the Original Contract Price by \$12,563.75.**

**A motion to approve application for payment #1 for the East Middle Street Reconstruction Project in the amount of \$247,498.98.**

**A motion to approve application for payment #2/final for the 2015 CDBG Curb Ramp Projects in the amount of \$8,096.56.**

F. Police Department

- |                                   |                  |
|-----------------------------------|------------------|
| 1. Departmental Report            | Joseph Dougherty |
| 2. Motions Needing Council Action |                  |

G. Borough Manager

- |                                   |                  |
|-----------------------------------|------------------|
| 1. Manager's Report               | Charles R. Gable |
| 2. Motions Needing Council Action |                  |

**Borough of Gettysburg**  
Council Business Meeting Agenda

**A motion setting the Borough Council Work Sessions on the (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>) (Monday, Tuesday, Wednesday, Thursday) of each month in the year 2016 to commence at 7:00 PM and to authorize the advertisement of the same.**

X. Unfinished Business

A. Liaison Reports

- |    |                |                |
|----|----------------|----------------|
| 1. | GARA           | Jacob Schindel |
| 2. | GMA            | Susan Naugle   |
| 3. | USS Gettysburg | Graham Weaver  |

B. Other Reports

1. MSG

**A motion adopting a resolution authorizing Main Street Gettysburg, Inc. to file a proposal for funds with the Department of Community and Economic Development (DCED) for purposes of continuing the Façade Improvement Program.**

2. Elm Street  
3. Adams County Council of Governments (COG)  
4. Adams County EMS Report

XI. New Business

**A motion to approve a Resolution of restatement of the Borough of Gettysburg's 457b Pension Retirement Plan.**

**A motion to authorize the advertisement of an ordinance amending the Police Pension Plan to update the Internal Revenue Code provisions applicable to the Plan.**

**A motion to authorize the advertisement of an ordinance amending the Non Uniformed Pension Plan to update the Internal Revenue Code provisions applicable to the Plan.**

XII. Elected Official's Comments

- A. Mayor William Troxell  
B. Susan Naugle  
C. Graham Weaver  
D. Jacob Schindel  
E. Amy Beth Hodges  
F. Wesley Heyser  
G. Vice President Scot Pitzer  
H. President Bob Krummerich

XIII. Public Comment

XIV. Adjournment