



Borough of Gettysburg

October 28, 2019

59 East High Street
Gettysburg, PA 17325
Council Chambers
7:00 PM

Council WORK SESSION Agenda

MEMBERS

Theodore Streeter
Susan Naugle
Jacob Schindel
Wesley Heyser
John Lawver
Patricia Lawson
Christopher Berger
Charles Strauss
Judith Butterfield

(Mayor)
(President)
(Vice-President)

STAFF

Charles R. Gable, *MPA*
Harold Eastman, Jr.
Sara Stull
Sara Stull
Carly Marshall
Debra English
Robert Glenn, Jr.
Nicolette James
Robert Harbaugh
Scott Weaver
Chad Clabaugh, *PE*
Dave Sanders
Rebecca Fissel
Karen Mesher

(Borough Manager)
(Solicitor)
(Borough Secretary)
(HR Director)
(Director of Planning, Zoning, & Code Enforcement)
(Associate Director of Historic & Environmental Preservation)
(Chief of Police)
(Finance Director)
(Public Works Director)
(Code Enforcement)
(Borough Engineer)
(EMS Coordinator)
(Interim Parking Manager)
(Administrative Assistant)

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Monday, October 28, 2019 – 7:00 PM

Executive Session 6:00 PM Manager's Office

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|------|-----------------------------|------------------|
| I. | Call to Order | President Naugle |
| II. | Welcome and Opening Remarks | President Naugle |
| III. | Announcements | President Naugle |

An executive session of the Borough Council was conducted immediately following the adjournment of the October 21, 2019 budget workshop consistent with section 708(a)(1) and section 708(a)(5) of the Sunshine Act.

An executive session of the Borough Council was conducted immediately prior to the commencement of this evening's work session, commencing at 6:00 p.m., consistent with section 708(a)(1) and section 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment, the terms and conditions of employment of employees and prospective employees of the Borough; and (2) to review and discuss Borough business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of confidential information protected by law.

IV. **Public Comment** – Restricted to Old Business and New Agenda Items (not tabled items)

V. **New Business**

- | | | |
|----|--|--------|
| A. | Vacant Property Registration Ordinance | Naugle |
|----|--|--------|

VI. **Old Business**

- | | | |
|----|---|--------|
| A. | 2020 Budget Discussion | Gable |
| | Funds | |
| | • Fund 01 – General Fund | |
| | ○ Staffing Levels in Each Department (<i>executive session</i>) | |
| | ○ Staff Salary Adjustments (<i>executive session</i>) | |
| | ○ Expenditures by Department | |
| | ○ Revenues by Department | |
| | ▪ <u>Fees</u> | |
| | ▪ <u>Fines</u> | |
| | 1. PBS 2019-1 LPP (Local Privilege Permits) | Fissel |
| | 2. PBS 2019-4 Loading and Unloading Zones | Fissel |
| | • Fund 23 – Debt Services Fund | |
| | • Fund 03 – Fire Fund | |
| | • Fund 04 – CDBG Fund | |
| | • Fund 05 – Company K Memorial Fund | |
| | • Fund 09 – Storm Water | |
| | • Fund 18 – Capital Projects Fund | |
| | • Fund 35 – Liquid Fuels Fund | |
| | • Fund 40 – Revolving Loan Fund (not yet formally established) | |
| | • Fund 66 – Eichelberger-Stable Trust Fund (no activity expected in 2020) | |

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• **Fund 30 – Capital Reserves Fund**

VII. Tabled Old Business

| | | |
|----|---|--------------------------------|
| A. | SALDO | (On Council Agenda for a Vote) |
| B. | PBS 2017-4 Sign Ordinance | (On Council Agenda for a Vote) |
| C. | PBS 2014-2 Revolving Loan Program | James/Gable |
| D. | PBS 2018-5 Cable Franchise Agreement Renewal | Gable |
| E. | Truck Restrictions/PennDOT Status Update | Naugle/Gable |
| F. | Mutual Aid Agreement (Gettysburg Borough/Cumberland Township) | Glenny |
| G. | Police Body/Dash Cameras | Glenny |
| H. | Plastic Bags Prohibition Petition | Naugle |
| I. | PBS 2018-3 Short Term Rentals | Marshall |
| J. | PBS 2019-9 Gettysburg Borough Community Center (Brown House) | Gable |
| K. | PBS 2019-10 Food Trucks | Fissel |
| L. | Local Nondiscrimination Ordinance/Resolution | Naugle |

VII. Public Comment

IX. Adjournment

X. Executive Session

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XI. Projects Completed/Passed by Council in 2018/2019:

- PBS 2017-3 Parking
- Sexual Harassment and Discrimination Policy
- PBS 2016-27 Verizon Small Cell Sites
- Farmer's Market Request for Parking Relief
- EIT Collections Study – HR Bill #291
- Internship Program (APMM Charlie Sterner Internship Program)
- PBS 2017-1 LERTA
- Wireless Infrastructure Bill Opposition Resolution
- PML Resolutions
- PBS 2016-38 RFPs for Professional Services
- PBS 2017-2 ROR Rezoning
- PBS 2018-1 MS4 Funding
- Garden Club MOU
- FEMA Flood Plain Appeal Notification
- GBSWA/Borough Services Rendered Agreement
- Broadway Islands and Reconstruction Decisions
- Adams County Joint Comprehensive Plan
- GARA-Borough MOU
- RTK Amendments Petition
- DCNR GIL Phase 2B Grant Application
- PBS 2018-4 Chapter 15 Parking Revisions
- ABC Appointments – Process/Committee
- Broadway construction design options
- DCNR Grant Application for GIL Phase B2
- 75th Anniversary of D-Day Commemoration (June 6, 2019)
- PBS 2019-8 Sustainable Pennsylvania Community Certification
- PBS 2019-6 FY2018 General Fund Surplus
- PBS 2018-1 MS4 Funding (Illicit Discharge)
- Bridge BID Award Update (Check on references)
- Special Event Parking Rate – revise 2019 fee resolution
- FLAP Grant Application and Local Match
 - Gettysburg Gateway Connectivity Project (Baltimore Street)
- Borough Council Appointment to fill Charles Strauss' Seat
- PML Voting Delegates
- PBS 2018-1 MS4 Funding (Illicit Discharge Ordinance)
- West Broadway Islands Neighborhood Improvement District (WBINID)
- PBS 2014-3 Community Development Appropriations
- PML Resolutions
- GARMA MOU through 2024
- HABPI Right-of-Way Agreement with Spectrakote

XII. Projects/Initiatives Removed from Consideration or Disposed of by Council in 2018/2019:

- MS4 Opposition Resolution
- PBS 2018-2 RPP Petition – Johns Avenue
- PBS 2016-9 ADA Issues
- PBS 2016-3 RHA Parking Meters
- PBS 2014-3 Community Development Appropriations
- GNMP MOU for GARA Lawn Maintenance
- PBS 2016-32 Culp Street Closing Request

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- AT&T Cell Tower
- Arts Council/Borough Mural Art – MOU
- End Cap Properties