



# Borough of Gettysburg

January 8, 2018

Council  
AGENDA

Council Chambers  
59 East High Street  
Gettysburg, PA 17325

## MEMBERS

Theodore Streeter	(Mayor)
Susan Naugle	(President)
Jacob Schindel	(Vice-President)
Wesley Heyser	
John Lawver	
Patti Lawson	
Chris Berger	
Charles Strauss	

## STAFF

Charles R. Gable, <i>MPA</i>	(Borough Manager)
Harold Eastman, Jr.	(Solicitor)
Sara Stull	(Borough Secretary)
Sara Stull	(HR Director)
Rebecca LaBarre	(Planning Director)
Rebecca LaBarre	(Zoning Officer)
Nicolette James	(Finance Director)
Daniel Hilliard	(Public Works Director)
Joseph Dougherty	(Chief of Police)
Scott Weaver	(Code Enforcement)
Chad Clabaugh, <i>PE</i>	(Borough Engineer)
Dave Sanders	(EMS Coordinator)

**Borough of Gettysburg**  
Council Business Meeting Agenda  
January 8, 2018 – 7:00 PM

- |             |  |                         |
|-------------|--|-------------------------|
| <b>I.</b>   | <b>Council - Call to Order</b>         | <b>President Naugle</b> |
| <b>II.</b>  | <b>Prayer and Pledge of Allegiance</b> | <b>President Naugle</b> |
| <b>III.</b> | <b>Welcome and Opening Remarks</b>     | <b>President Naugle</b> |
| <b>IV.</b>  | <b>Announcements</b>                   | <b>President Naugle</b> |

An executive session of the Borough Council shall be conducted immediately following the adjournment of this meeting consistent with sections 708(a)(1), 708(a)(3), 708(a)(4), and 708(a)(5) of the Sunshine Act for the following reasons and purposes: (1) to discuss matters involving the employment, termination of employment and terms and conditions of employment of specific prospective, current and former Borough employees; (2) to receive information relative to the possible purchase or lease of real property by the Borough; (3) to consult with its professional advisors regarding information in connection with issues on which identifiable claims or complaints have been made or are expected to be filed; and (4) to review and discuss items of Borough business which, if conducted in public, would either violate a lawful privilege or lead to the disclosure of confidential information.

**V. Approval of Agenda and Minutes - Council**

A motion to approve the January 8, 2018 agenda as presented.

A motion to approve the Council Meeting minutes of December 11, 2017, and the Organization meeting of January 2, 2018.

**VI. Public Comment**

**VII. Budget Review**

Discussion  
Entertain any motions for budget modifications

**VIII. Current and Old Business**

**A. Finance Department**

- |    |                                |                 |
|----|--------------------------------|-----------------|
| 1. | Departmental Report            | Nicolette James |
| 2. | Motions Needing Council Action |                 |

A motion to approve all bills and payrolls for the month as presented.

A motion to accept the J. P. Harris Tax Exoneration reports for tax years 2008 thru 2013 as presented.

A motion to appoint Nicolette D. James as a representative to the York Adams Tax Bureau and to appoint Tammy Murdorf as an alternate representative to the York Adams Tax Bureau.

**Borough of Gettysburg**

Council Business Meeting Agenda

January 8, 2018 – 7:00 PM

**A motion to appoint Nicolette D. James as a voting delegate to the Adams County Tax Collection Committee and to appoint Tammy Murdorf as an alternate voting delegate to the Adams County Tax Collection Committee.**

**B. Planning Department/Zoning/Code Enforcement/HARB**

1. Departmental Report Becky LaBarre
2. Motions Needing Council Action

**A motion to accept recommendations by the Gettysburg Historical Architectural Review Board (HARB) made following its review on Wednesday December 20, 2017 and approve a Certificate of Appropriateness for the following applications: #COA-17-0145, 55 W. Middle Street – Michael A. & Simone B. McCaffrey as presented; #COA-17-0150 — Reaver Real Estate Investments as presented; #COA-17-0149, 2 Baltimore Street – Kadell LLC (David & Lynn Petters) as amended to include repairs/alterations to existing doors; and #COA-17-0151, 603 S. Washington Street – Wade & Drew Leedy for William D. Small as presented, contingent upon enactment of zoning map amendment to reclassify parcel as TC -Tourist Commercial.**

**A motion to authorize the continuation of bi-monthly workshop meetings of the Planning Commission, with attendance by the Borough Engineer as needed, and the one-time publication of these workshops to be held on the following dates commencing at 7:00pm: Wednesday February 7, 2018; Wednesday April 4, 2018; Wednesday June 6, 2018; Wednesday August 1, 2018; Wednesday October 3, 2018; and Wednesday December 5, 2018.**

**A motion to authorize the setting of a public hearing of the Borough Council to be held on Monday, March 12, 2018 at 6:30 p.m., and to authorize the provision of public notice of the same consistent with section 609 of the Pennsylvania Municipalities Planning Code relative to a proposed text amendment in connection with the revision and replacement of Part 13: Parking, Loading and Unloading, of the Gettysburg Borough Zoning Ordinance.**

**A motion to authorize the preparation and publication for subsequent enactment of an ordinance amending, revising and replacing the text of Part 13: Parking, Loading and Unloading, of the Gettysburg Borough Zoning Ordinance consistent with proposed revisions and information to be provided by the Borough's Director of Planning and Historic Preservation.**

**A motion to appoint Dominic Picarelli as a member of the Gettysburg Borough Planning Commission for a four-year term, commencing in January 2018 and expiring on the first Monday in January 2022.**

**Borough of Gettysburg**  
Council Business Meeting Agenda  
January 8, 2018 – 7:00 PM

**C. Parking Department**

**1. Departmental Report**

**Charles Gable**

**A motion to enact an ordinance amending Chapter 15 of the Borough's Code of Ordinances for the purposes of providing for certain fees and parking rates to be set by resolution, providing for reduced fine payment provisions for certain violations, providing for parking enforcement at certain times on Sundays and on General Election Days and making certain corrections and nonsubstantive editorial revisions and updates to the ordinance provisions.**

**A motion to authorize the preparation and publication for subsequent enactment at the February 12, 2018 general business meeting of the Borough Council of an ordinance amending Chapter 15, Part 2, section 221, subsection 1 of the Borough Code of Ordinances in order to update and confirm certain additional left-turn lane entries to the ordinance provisions.**

**A motion to adopt a resolution setting, updating or confirming: the Borough's fees and charges for the use of pushcarts and for the placement of open-top refuse containers as provided for in Chapter 15 of the Borough's Code of Ordinances, the fee for a returned check, the fee for a sketch plan review by the Borough Engineers and the fee for fuel facilities provided by the Borough.**

**D. Public Works Department**

**1. Departmental Report**

**Daniel Hilliard**

**E. Borough Engineer**

**1. Engineer Report**

**Chad Clabaugh**

**A motion to adopt a resolution authorizing entry into a Facility Encroachment Agreement with CSX Transportation, Inc. relative to the construction, maintenance or repair of certain stormwater management improvements; and further authorizing Susan C. Naugle, President of Borough Council and Sara L. Stull, Borough Secretary to execute the Agreement on behalf of the Borough.**

**F. Police Department**

**1. Departmental Report**

**Joseph Dougherty**

**G. Borough Manager**

- 1. Manager's Report**
- 2. Motions Needing Council Action**

**Charles Gable**

**A motion to adopt the ACNB Bank Corporate Authorization Resolution for approved signers.**

**IX. Reports**

**A. Liaison Reports**

**Borough of Gettysburg**  
Council Business Meeting Agenda  
January 8, 2018 – 7:00 PM

- 1. GARA
- 2. GMA

Jacob Schindel  
Susan Naugle

**A motion to adopt a resolution appointing Susan C. Naugle as a member of the Board of the Gettysburg Municipal Authority for a five-year term, commencing in January 2018 and expiring on the first Monday of January 2023.**

**B. Other Reports**

- 1. MSG
- 2. Elm Street
- 3. Steinwehr Avenue Heart of Gettysburg Battlefield  
(SAHGB)
- 4. Adams County Boroughs Association (ACBA) Mayor Streeter
- 5. Adams County Council of Governments (COG) Mayor Streeter
- 6. Adams County Transportation Planning Organization
- 7. (ACTPO) Susan Naugle
- 8. PA State Association of Boroughs (PSAB)
- 9. National Park Service Advisory Committee
- 10. Central Adams County Joint Comprehensive Plan
- 11. Adams County EMS Report

**X. Elected Official's Comments**

- A. Mayor Theodore Streeter
- B. Wesley Heyser
- C. Patti Lawson
- D. Charles Strauss
- E. Chris Berger
- F. John Lawver
- G. Vice President Jacob Schindel
- H. President Susan Naugle

**XI. Public Comment**

**XII. Adjournment**

**XIII. Executive Session**