



# Borough of Gettysburg

April 10, 2017

## Council AGENDA

Council Chambers  
59 East High Street  
Gettysburg, PA 17325

### MEMBERS

Theodore Streeter	(Mayor)
Robert Krummerich	(President)
Scot Pitzer	(Vice-President)
Susan Naugle	
Graham Weaver	
Jacob Schindel	
AmyBeth Hodges	
Wesley Heyser	

### STAFF

Charles R. Gable, MPA	(Borough Manager)
Harold Eastman, Jr.	(Solicitor)
Sara Stull	(Secretary)
Sara Stull	(HR Director)
Rebecca LaBarre	(Planning Director)
Rebecca LaBarre	(Zoning Officer)
Karen Mesher	(Parking Manager)
Nicolette James	(Finance Director)
Daniel Hilliard	(Public Works Director)
Joseph Dougherty	(Chief of Police)
Scott Weaver	(Code Enforcement)
Chad Clabaugh, PE	(Borough Engineer)
Dave Sanders	(EM Coordinator)

**Borough of Gettysburg**  
Council Business Meeting Agenda  
April 10, 2017 – 7:00 PM

- |  |                      |
|--|----------------------|
| <b>I. Call to Order</b>                    | President Krummerich |
| <b>II. Prayer and Pledge of Allegiance</b> | AmyBeth Hodges       |
| <b>III. Welcome and Opening Remarks</b>    | President Krummerich |
| <b>IV. Announcements</b>                   | President Krummerich |

**An executive session of the Borough Council was conducted immediately following the adjournment of the March 27, 2017 Borough Council work session consistent with sections 708(a)(1), 708(a)(2), 708(a)(4) and 708(a)(5) of the Sunshine Act.**

**An executive session of the Borough Council was conducted on April 3, 2017 for the purpose of consulting with the Borough's legal counsel regarding information and strategy in connection with litigation filed in the United States District Court for the Middle District of Pennsylvania to Docket No. 17-cv-277 captioned Brandi Courtesis v. Borough of Gettysburg, et al.**

**An executive session of the Borough Council shall be conducted immediately following the adjournment of this meeting consistent with sections 708(a)(1), 708(a)(3), 708(a)(4) and 708(a)(5) of the Sunshine Act for the following reasons and purposes: (1) to discuss matters involving the employment, the terms and conditions of employment and the evaluation of performance of current or former Borough employees; (2) to discuss the purchase or lease of real property by the Borough; (3) to consult with the Borough Manager, the Mayor and the solicitor regarding information in connection with litigation filed in the United States District Court for the Middle District of Pennsylvania to Docket No. 17-cv-277 captioned Brandi Courtesis v. Borough of Gettysburg, et al; (4) to consult with the solicitor regarding information in connection with litigation filed in the United States District Court for the Middle District of Pennsylvania to Docket No. 17-cv-129 captioned Derek J. Twyman v. Christopher B. Folster, et al; and (5) to review and discuss Borough business which, if conducted in public, would violate a lawful privilege or could lead to the disclosure of information or matters of confidentiality protected by law.**

- V. Approval of Agenda**

**A motion to approve the April 10, 2017 agenda as presented.**

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**VI. Approval of Minutes**

**A motion to approve the March 13, 2017 Council meeting minutes and the March 27, 2017 Council Work Session minutes as presented.**

**VII. Public Comment**

**VIII. Special Presentation**

Mayor Streeter – present proclamation to Tom Jolin

**IX. Current and Old Business**

**A. Finance Department**

1. Departmental Report Nicolette James
2. Motions Needing Council Action

**A motion to approve all bills and payrolls for the month as presented.**

**B. Planning Department/Zoning/Code Enforcement/HARB**

1. Departmental Report Becky LaBarre
2. Motions Needing Council Action

**A motion to accept the recommendations of the Borough of Gettysburg Historical Architectural Review Board as set forth in the minutes of its meeting on Wednesday March 15, 2017 and grant a Certificate of Appropriateness for each of the following applications: COA-17-006, Biet PA – 345 Buford Avenue; COA-17-008, Gettysburg College – 75 W. Stevens Street; COA-17-015, COA-17-016, and COA-17-017, Reid’s Orchard Winery – 400 Baltimore Street; COA-17-020, Gettysburg Moose LLC – 19 York Street; and COA-17-021, Kurt & Nancy Kramer – 12 Wade Avenue.**

**C. Parking Department**

1. Departmental Report Karen Mesher

**D. Public Works Department**

1. Departmental Report Daniel Hilliard

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**E. Borough Engineer**

**1. Engineer Report**

Chad Clabaugh

A motion to award Contract #1 for the 2017 Street Improvements project to the lowest responsible and responsive bidder in the amount of \_\_\_\_\_.

A motion to award Contract #2 for the 2017 Street Improvements project to the lowest responsible and responsive bidder in the amount of \_\_\_\_\_.

A motion to approve the reduction in financial security for the Best Western Land Development Project on Steinwehr Avenue, by an amount of \$ \_\_\_\_\_ to provide a remaining balance of \$ \_\_\_\_\_, consistent with the certification letter by the Borough Engineer.

**F. Police Department**

**1. Departmental Report**

Joseph Dougherty

**G. Borough Manager**

**1. Manager's Report**

Charles R. Gable

A motion approving and authorizing the Borough to enter into a Master Lease Agreement with Cellco Partnership d/b/a/ Verizon Wireless for the installation of wireless technology including antennas and related facilities within the Borough.

A motion to enact an ordinance amending certain terms and provisions of the Borough's Police Pension Plan and Trust for purposes of compliance with applicable provisions of Pennsylvania law and applicable provisions of the Internal Revenue Code.

A motion to adopt a resolution for the purpose of authorizing Charles R. Gable, Borough Manager and Sara L. Stull, Borough Secretary to sign, attest and deliver on behalf of the Borough as a sponsor a Multimodal Fund Grant Reimbursement Agreement for Highway and Bridge Projects with the

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**Commonwealth of Pennsylvania, Department of Transportation relative to grant funding for the Steinwehr Avenue Corridor Phase 2 utility relocations project.**

**X. Reports**

**A. Liaison Reports**

- |                          |                |
|--------------------------|----------------|
| <b>1. GARA</b>           | Jacob Schindel |
| <b>2. GMA</b>            | Susan Naugle   |
| <b>3. USS Gettysburg</b> | Graham Weaver  |

**B. Other Reports**

- |   |                |
|---|----------------|
| <b>1. MSG</b>   |                |
| <b>2. Elm Street</b>  |                |
| <b>3. Steinwehr Avenue Heart of Gettysburg<br/>Battlefield (SAHGB)</b>  | AmyBeth Hodges |
| <b>4. Adams County Boroughs Association (ACBA)</b>                      | Graham Weaver  |
| <b>5. Adams County Council of Governments (COG)</b>                     | Scot Pitzer    |
| <b>6. Adams County Transportation Planning<br/>Organization (ACTPO)</b> | Susan Naugle   |
| <b>7. Adams County EMS Report</b>                                       |                |
| <b>8. PA State Association of Boroughs (PSAB)</b>                       |                |

**XI. Elected Official's Comments**

- A. Mayor Theodore Streeter**
- B. Susan Naugle**
- C. Graham Weaver**
- D. Jacob Schindel**
- E. AmyBeth Hodges**
- F. Wesley Heyser**
- G. Vice President Scot Pitzer**
- H. President Bob Krummerich**

**XII. Public Comment**

**XIII. Adjournment**

**XIV. Executive Session**