

# Gettysburg Borough Storm Water Authority Stormwater Management Program Fee Credit Application

*Any GBSWA Property Owner who believes they qualify for an approved stormwater credit, will need to complete this Stormwater Management Program (SMP) Fee Credit Application in its entirety with all required supporting documents for each Parcel. Property Owners should review the GBSWA Credit Policy provided in the GBSWA's Rates, Rules, and Regulations for eligibility requirements for Credits.*

*Please fill out all sections of this form, except for sections marked "For GBSWA Use Only"*

**General Information:**

Submission Date: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**Property Information:**

Property Address: \_\_\_\_\_

Parcel ID Number: \_\_\_\_\_

**Credit Types:**

*Please check all credit types that apply to the Parcel and **complete each corresponding Credit Section(s) on Pages 2 and 3:***

- |   |  |
|---|--|
| <input type="checkbox"/> Urban Trees        | <input type="checkbox"/> Industrial Stormwater NPDES Permit        |
| <input type="checkbox"/> Structural BMPs    | <input type="checkbox"/> Environmental Cleanup/Brownfields Program |
| <input type="checkbox"/> Innovation Credits |  |

**URBAN TREES**

*Please complete the following questions and attached the required supporting documents. To be eligible for this credit, each tree must have a minimum cumulative diameter at breast height (DBH) of one (1)-inch. A minimum of two (2) trees are needed to qualify for this Credit.*

Total number of trees: \_\_\_\_\_

**REQUIRED ITEMS THAT MUST BE SUBMITTED WITH THIS FORM FOR ADMINISTRATIVE COMPLETENESS:**

*Please note that any submitted documentation will not be returned to the Property Owner and will become a record attached to the land parcel for future reference.*

- Sketch Plan and/or Aerial Drawing of Property with locations and diameters of each tree labeled. (See Page 4 "Credit Sketch Plan")
- Photo(s) of all trees.
- Full payment has been made to the Borough. (Check No. \_\_\_\_\_ Date \_\_\_\_\_)

*The Property Owner or Authorized Representative attests that all trees included in the above count, have a minimum cumulative diameter at breast height (DBH) of one (1)-inch or larger in diameter, and are alive and healthy.*

\_\_\_\_\_  
Signature of Property Owner or Authorized Representative

*(CONTINUED ON NEXT PAGE)*

**"FOR GBSWA USE ONLY"**

**CREDIT TRACKING**

Received by Borough

By: \_\_\_\_\_

Date: \_\_\_\_\_

Administratively Complete

By: \_\_\_\_\_

Date: \_\_\_\_\_

Technical Review

By: \_\_\_\_\_

Date: \_\_\_\_\_

Credit Determination

By: \_\_\_\_\_

Date: \_\_\_\_\_

Freedom Software Updated

By: \_\_\_\_\_

Date: \_\_\_\_\_

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**STRUCTURAL BMPS**

*Please complete the following and attached the required supporting documents.*

Type of Structural BMP in accordance with PA BEST MANAGEMENT PRACTICE MANUAL: \_\_\_\_\_

Total amount of Impervious Area going to BMPs: \_\_\_\_\_ sq. ft.

**REQUIRED ITEMS THAT MUST BE SUBMITTED WITH THIS FORM FOR ADMINISTRATIVE COMPLETENESS:**

*Please note that any submitted documentation will not be returned to the Property Owner and will become a record attached to the land parcel for future reference.*

- Sketch Plan and/or Aerial Drawing of Property with locations and types of each Structural BMP labeled  
*(See Page 4 "Credit Sketch Plan")*
- Stormwater Calculations
- Photo(s) of Structural BMPs
- Full payment has been made to the Borough. (Check No. \_\_\_\_\_ Date \_\_\_\_\_)

*Please Note: GBSWA reserves the right to require additional information or waive some requirements for this credit for property owners on a case by case basis.*

**INNOVATION CREDIT**

*Please complete the following and attached the required supporting documents.*

Detailed description of the type of Innovation Credit (attach additional pages, if needed): \_\_\_\_\_

**REQUIRED ITEMS THAT MUST BE SUBMITTED WITH THIS FORM FOR ADMINISTRATIVE COMPLETENESS:**

*Please note that any submitted documentation will not be returned to the Property Owner and will become a record attached to the land parcel for future reference.*

- Sketch Plan and/or Aerial Drawing of Property showing details and layout of Innovation Credit. (See Page 4 "Credit Sketch Plan")
- Calculations and/or Reporting, if applicable
- Photo(s) of location and Innovation Credit.
- Full payment has been made to the Borough. (Check No. \_\_\_\_\_ Date \_\_\_\_\_)

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**INDUSTRIAL STORM WATER NPDES PERMIT**

*Please submit the following documents:*

**REQUIRED ITEMS THAT MUST BE SUBMITTED WITH THIS FORM FOR ADMINISTRATIVE COMPLETENESS:**

*Please note that any submitted documentation will not be returned to the Property Owner and will become a record attached to the land parcel for future reference.*

- A copy of the active NPDES Industrial Stormwater Permit.
- A copy of the Discharge Monitoring Report for the current year.
- Full payment has been made to the Borough. (Check No. \_\_\_\_\_ Date \_\_\_\_\_)

**ENVIRONMENTAL CLEAN-UP/BROWNFIELDS PROGRAM BMPs**

*Please submit the following documents:*

**REQUIRED ITEMS THAT MUST BE SUBMITTED WITH THIS FORM FOR ADMINISTRATIVE COMPLETENESS:**

*Please note that any submitted documentation will not be returned to the Property Owner and will become a record attached to the land parcel for future reference.*

- Documentation that confirms the Property has participated in some type of environmental remediation program.
- Full payment has been made to the Borough. (Check No. \_\_\_\_\_ Date \_\_\_\_\_)

**PROPERTY OWNER STATEMENT**

*The Property Owner or Authorized Representative of the property listed on Page 1 of this document, agrees by signing below, that they have completed this form to the best of their knowledge and that the information contained in this document is true and accurate. The Property Owner or Authorized Representative also agrees that they have read and understand all conditions of the Credits in which they have applied for as outlined in the Gettysburg Borough Storm Water Authority's Rates, Rules, and Regulation Policy Manual, latest edition and the Credit review process. Additionally, by signing below, the Property Owner or Authorized Representative agrees that GBSWA or a representative of GBSWA, may at reasonable times enter the property to inspect the property or condition or operation of the BMPs applied for in this Credit Application. The Property Owner or Authorized Representative understands that if the Credit is granted, the bill will not be changed until the next billing cycle, and a refund may be issued.*

\_\_\_\_\_  
Signature of Property Owner or Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Property Owner or Authorized Representative

**SUBMISSION OF CREDIT APPLICATION**

**PLEASE MAIL OR EMAIL THE COMPLETED APPLICATION AND ALL REQUIRED SUPPORTING DOCUMENTS TO:**

**Gettysburg Borough Storm Water Authority**

**Attn: Debra English**

**59 East High Street**

**Gettysburg, PA 17325**

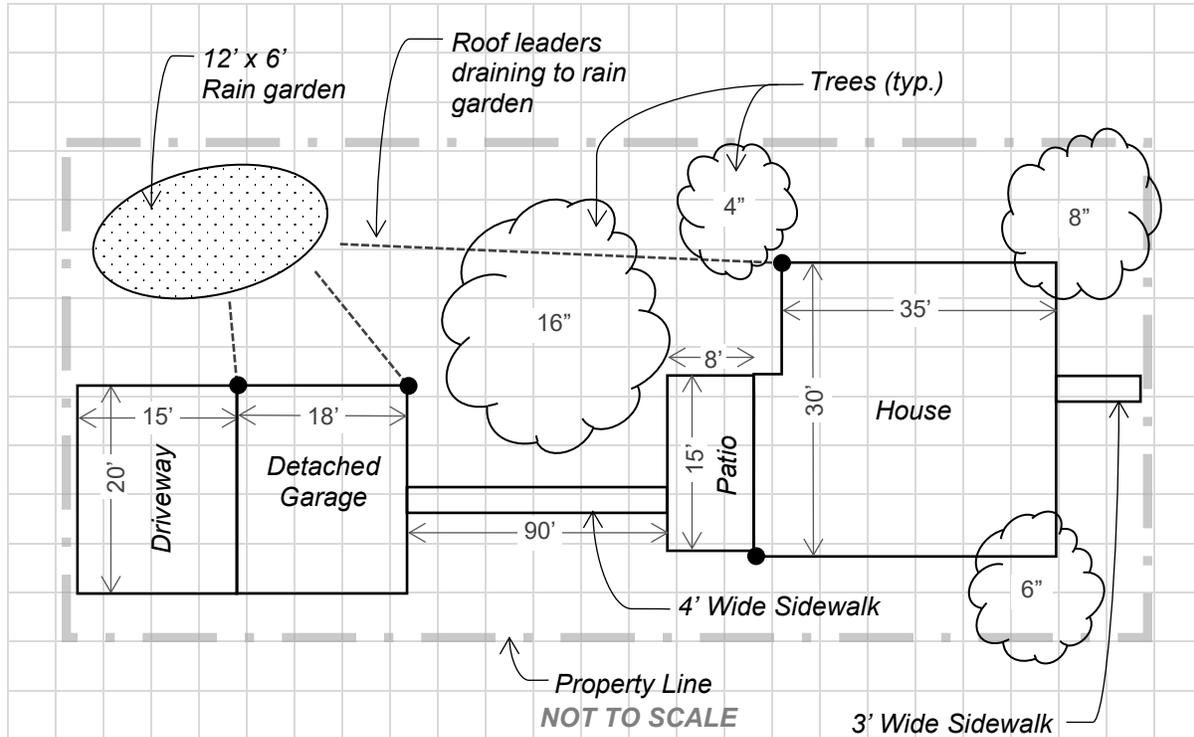
**Email: [DEnglish@gettysburgpa.gov](mailto:DEnglish@gettysburgpa.gov)**

# Gettysburg Borough Storm Water Authority Stormwater Management Program Fee Credit Application

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## CREDIT SKETCH PLAN EXAMPLE

The Credit Sketch Plan Example below depicts lot coverage area and/or impervious area which include a house, sidewalks, patio, detached garage and driveway as well as dimensions for each feature. In addition, information is shown for the Urban Tree Planting Credit (each tree location and diameters labeled), as well as the Structural BMPs Credit (rain garden location and roof leaders shown that flow to BMP). The property line is also shown for reference.



### "FOR GBSWA USE ONLY"

#### Calculation of Credits:

*NOTE: Property Owners are eligible to only receive a maximum twenty (20%) percent reduction in their total amount of impervious area.*

- A. Total Existing Lot Coverage Area \_\_\_\_\_ sq. ft.
- B. Credit Area \_\_\_\_\_ sq. ft.
- C. Difference between Line A and Line B \_\_\_\_\_ sq. ft.
- D. Divide Line C by 2,500 sq. ft. \_\_\_\_\_ ERU

**\*Billable ERUs:** \_\_\_\_\_ ERU

*\*Billable ERU shall be rounded to the nearest whole number based on conventional rounding.*

#### Credit Summary:

**Credit Status:**     GRANTED                       DENIED

**Change in ERU:**     YES                                       NO

**New ERU:** \_\_\_\_\_ ERUs

**Did Property Receive Maximum Credit?**

YES                                       NO

**If No, amount of cumulative percent received:** \_\_\_\_\_

**Reason for Denial / Review Comments:** \_\_\_\_\_

Credit **DENIED** by  
Gettysburg Borough  
Storm Water Authority this  
\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Borough Official Signature

**- or -**

Credit **GRANTED** by  
Gettysburg Borough  
Storm Water Authority this  
\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Borough Official Signature

**Gettysburg Borough Storm Water Authority  
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