## FINANCIAL REPORT

**DECEMBER 31, 2006** 

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#### INDEPENDENT AUDITOR'S REPORT

To the Borough Council Borough of Gettysburg Gettysburg, Pennsylvania

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Borough of Gettysburg, Pennsylvania as of and for the year ended December 31, 2006, which collectively comprise the basic financial statements of the Borough's primary government as listed in the table of contents. These financial statements are the responsibility of the Borough's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

Management has not included the Pension Trust Fund of the Municipal Authority (blended component unit) in the financial statements. Accounting principles generally accepted in the United States of America require the Municipal Authority Pension Trust Fund to be presented as aggregate remaining fund information. The amount by which this departure would affect the aggregate remaining fund information has not been determined.

In our opinion, except for the effects of the omission of the Municipal Authority's Pension Trust Fund, as discussed above, the aggregate remaining fund information referred to above presents fairly, in all material respects, the financial position of the aggregate remaining fund information of the Borough of Gettysburg as of December 31, 2006, and the changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the Borough of Gettysburg, Pennsylvania as of December 31, 2006 and the respective changes in its financial position, and where applicable, cash flows thereof for the year ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis on pages 3 to 9, the historical pension information on page 45, and the general fund budgetary comparison schedule on pages 46 are not a required part of the basic financial statements, but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit such information and express no opinion on it.



To the Borough Council Borough of Gettysburg

The Borough of Gettysburg has not presented the historical pension information for the Pension Trust Fund of the Municipal Authority (blended component unit). Accounting principles generally accepted in the United States has determined this is necessary to supplement, although not required to be part of, the basic financial statements.

Amith Ellist Kearns & Company, LLC

Chambersburg, Pennsylvania August 3, 2007

## BOROUGH OF GETTYSBURG MANAGEMENT'S DISCUSSION AND ANALYSIS

#### **DECEMBER 31, 2006**

#### UNAUDITED

As management of the Borough of Gettysburg, we offer readers of these financial statements this narrative overview and analysis of the financial activities of the Borough of Gettysburg for the fiscal year ended December 31, 2006. We encourage readers to consider the information presented here in conjunction with additional information that can be found in the basic financial statements and the accompanying notes to those financial statements.

#### Financial Highlights

- The assets of the Borough of Gettysburg exceeded liabilities at December 31, 2006 by \$ 41,649,105. Of this amount \$ 7,518,657 is unrestricted and may be used to meet the government's ongoing obligations to citizens and creditors.
- The total net assets increased by \$ 7,435,932. Of this amount \$ 1,132,213 was associated with governmental activities and \$ 6,303,719 with business-type activities.
- At December 31, 2006, the governmental funds reported combined fund balances of \$ 1,345,291, of which \$ 485,316 was unreserved and is available for spending at the Borough of Gettysburg's discretion, \$ 6,011 reserved for inventory \$ 134,659 reserved for prepaid expenses, and \$ 719,305 for capital projects.
- Governmental fund balances increased \$ 916,195 during the year.

#### **Overview of the Financial Statements**

This discussion and analysis is to serve as an introduction to the Borough of Gettysburg's basic financial statements. The basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains additional supplementary information.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of the Borough of Gettysburg's finances, in a manner similar to a private-sector business. The government-wide financial statements can be found on pages 10 and 11 of this report.

- The Statement of Net Assets presents information on all of the Borough of Gettysburg's assets and
  liabilities, with the difference between the two reported as net assets. Over time, increases or decreases
  in net assets may serve as a useful indicator of whether the financial position of the Borough of
  Gettysburg is improving or deteriorating.
- The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal period.
- Government-wide financial statements distinguish functions of the Borough of Gettysburg that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-like activities). The Borough of Gettysburg's governmental activities include Public Safety, Health and Welfare, Community Development, Highways, General Government, Culture and Recreation, Parking Facilities and Interest on Long-term Debt. The business-type activity of the Borough of Gettysburg is the water and sewer operations.

#### Overview of the Financial Statements (Continued)

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Borough of Gettysburg, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance and related legal requirements. All of the funds of the Borough of Gettysburg can be divided into three categories: governmental funds, fiduciary funds and proprietary funds.

- Governmental funds are used to account for essentially the same functions reported as governmental
  activities in the government-wide financial statements. However, governmental fund financial statements
  focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable
  resources available at the end of the fiscal year. This information is useful in evaluating the Borough of
  Gettysburg's near-term financing requirements.
- Because the focus of governmental funds is narrower than that of the government-wide financial
  statements, it is useful to compare the information for governmental funds with information presented for
  governmental activities in the government-wide financial statements. Both the governmental fund
  balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund
  balances provide a reconciliation to facilitate this comparison.
- The Borough of Gettysburg maintains six individual government funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General and Capital Projects Funds, both of which are considered to be major funds. Data from the other governmental funds are combined into a single, aggregated presentation.
- The Borough of Gettysburg adopts an annual appropriated budget for all of the governmental funds except for the debt service fund. A budgetary comparison statement for the General and Small Community Funds has been provided to demonstrate compliance with this budget.
- The basic governmental fund financial statements can be found on pages 12-15 of the report.

*Proprietary funds*. The Borough of Gettysburg maintains two proprietary funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide statements. The Borough uses enterprise funds to account for its water and sewer operations.

Propriety funds provide the same type of information as the government-wide statements, only in more detail. The propriety fund financial statements provide separate information for the Water and Sewer funds since both are considered to be major funds of the Borough.

The basic propriety financial statements can be found on pages 16 - 18 of this report.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Borough of Gettysburg's programs. The basic fiduciary fund financial statements can be found on pages 19 - 20 of this report.

#### Overview of the Financial Statements (Continued)

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 21 - 44 of this report.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning funding progress for the Borough's employee pension obligations. Required supplementary information can be found on page 45-46 of this report.

#### Government-Wide Financial Analysis

As stated earlier, net assets may serve over time as a useful indicator of a government's financial position.

In the case of the Borough of Gettysburg, assets exceeded liabilities by \$41,649,105 at the close of the most recent fiscal year. By far the largest portion of the Borough's net assets reflects its investment in capital assets (e.g., land, buildings, equipment and construction in progress,) less any related debt used to acquire those assets that are still outstanding.

The Borough uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Borough's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

#### BOROUGH OF GETTYSBURG'S NET ASSETS

	Governi Activ		Busines Activ			
	<u>2006</u>	<u>2005</u>	<u>2006</u>	<u>2005</u>		
Current assets Capital assets and other assets TOTAL ASSETS	\$ 1,786,521	\$ 1,477,723	\$ 6,571,763	\$ 4,499,618		
	<u>9,578,846</u>	<u>8,977,086</u>	35,933,883	32,432,153		
	11,365,367	10,454,809	42,505,646	36,931,771		
Other liabilities Long-term liabilities TOTAL LIABILITIES	765,837	1,453,590	1,159,876	1,038,368		
	2,572,928	2,106,830	7,723,267	<u>8,574,619</u>		
	3,338,765	3,560,420	8,883,143	9,612,987		
Net assets: Invested in capital assets, net of related debt Restricted Unrestricted TOTAL NET ASSETS	6,822,586	6,675,539	26,179,432	21,548,507		
	6,177	5,983	1,122,253	1,477,299		
	1,197,839	<u>212,867</u>	6,320,818	4,292,978		
	\$ 8,026,602	\$ 6,894,389	\$ 33,622,503	\$ 27,318,784		

#### Changes in Net Assets

The following is a summary of the Borough of Gettysburg's changes in net assets:

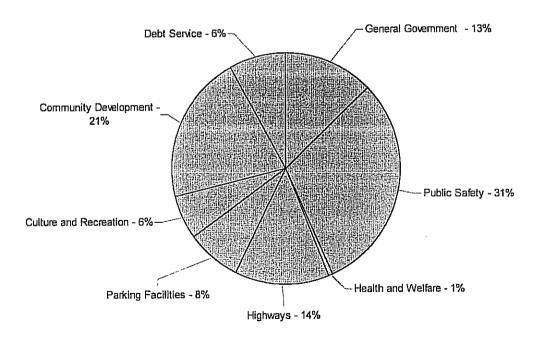
	Govern Activ			ss-Type vities
	<u>2006</u>	<u>2005</u>	<u>2006</u>	<u>2005</u>
Revenues:				
Program Revenues:				
Charges for Services	\$ 1,310,507	\$ 1,148,319	\$ 5,115,066	\$ 3,733,766
Operating Grants and Contributions	395,629	395,685	0	0
Capital Grants and Contributions	898,736	1,276,628	5,406,884	96,500
General Revenues:				
Taxes:				
Property	1,661,234	1,373,631	0	0
Income	359,391	419,012	0	0
Real Estate Transfer	135,090	120,141	0	0
Emergency municipal services tax	327,752	240,584	0	0
Admission	149,483	93,827	0	0
Occupational and Per Capita	27,657	29,600	0	0
Hotel	30,000	30,000	0	0
Other	2,154	2,180	1,475	137,664
Interest and Investment Earnings	35,849	15,345	250,957	138,744
Miscellaneous	94,024	36,464	0	0
Transfer in (out)	100,162	57,922	( 100,162)	( 57,922)
Accrued EIT Refund	( 118,752)	0	0	0
Gain (Loss) on Sale of Equipment	293,073	0	( <u>12,207</u> )	0
	5,701,789	5,239,338	10,662,013	4,048,752
Expenses:				
General Government	730,996	674,507	0	0
Public Safety	1,729,658	1,511,792	0	0
Health and Welfare	23,656	17,558	0	0
Highways and Parking Facilities	1,417,312	1,478,463	0	0
Culture and Recreation	352,817	342,965	0	0
Community Development	209,891	217,206	0	0 ·
Interest on Long Term Debt	105,246	80,428	0	0
Water and Sewer	0	0	<u>4,358,294</u>	<u>4,167,793</u>
Total Expenses	4,569,576	4,322,919	4,358,294	4,167,793
Increase (Decrease) in Net Assets	1,132,213	( 916,419)	6,303,719	( 119,041)
Net Assets – Beginning	6,894,389	<u>5,977,970</u>	<u>27,318,784</u>	27,437,825
Net Assets – Ending	<u>\$ 8,026,602</u>	<u>\$ 6,894,389</u>	<u>\$ 33,622,503</u>	<u>\$ 27,318,784</u>

#### Financial Analysis of the Government's Funds

Governmental Funds - As noted earlier, the Borough of Gettysburg uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. The focus of the Borough of Gettysburg's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. Unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. The Borough of Gettysburg's governmental funds reported combined ending fund balances of \$ 1,345,291. Approximately 90% of this total amount (\$ 1,204,621) constitutes unreserved fund balance which is available for spending at the government's discretion, including \$ 719,305 of funds for capital projects. The remainder of the fund balance (\$ 140,670) is reserved to indicate that it is not available for new spending because it has already been committed for prepaid expenses and fuel inventory.

The general fund is the primary operating fund of the Borough. During the year, revenues exceeded expenditures and other financing sources and uses (transfers in from other funds and proceeds from the sale of 34 East Middle Street) in the general fund by \$ 393,084.

The chart below illustrates the breakdown of governmental funds costs:



#### MANAGEMENT'S DISCUSSION AND ANALYSIS

#### **DECEMBER 31, 2006**

#### UNAUDITED

**Proprietary Funds** – The Borough's proprietary fund statements provide the same type of information found in the government-wide financial statements, but with more detail.

#### **Budgetary Highlights**

The original budget was amended in October 2006 after a review of the actual 2006 revenues and expenditures and adjusting the original budget estimates to more closely relate to the actual. The net effect of the amendments increased revenues over expenditures by \$ 2.912.

During the year, general fund revenues exceeded budgeted revenues by about \$ 400,000 and general fund expenditures exceeded budgeted expenditures by about \$ 200,000. The excess revenues were mostly generated from taxes and licenses and permit categories and expenditure categories that represent the \$ 200,000 over budgeted expenditures primarily were generated in the general government and police departments.

#### **Capital Asset Administration**

The Borough of Gettysburg's investment in capital assets includes land, buildings and improvements, equipment, streets, storm sewer systems, lighting systems, and other infrastructure. This investment in capital assets as of December 31, 2006 was \$ 9,412,827 for governmental activities and \$ 34,764,530 for business-type activities (net of accumulated depreciation). Major capital asset events during the year were:

- Additions of \$ 4,622,155 and deletions of \$ 3,646,077 in capital assets of governmental activities and business-type activity additions of \$ 6,391,035 and \$ 920,375 of deletions. The majority of activity for governmental activities resulted from the addition of \$ 312,590 in land improvements of bricking of borough sidewalks and the skate-park. The Authority has accepted \$ 5,406,884 of water and sewer lines and related infrastructure built at the Adams County Commerce Center during 2006. In addition the sanitary sewer maintenance project that was begun in 2005 was completed during the year adding \$ 833,298 (before depreciation) to the fixed assets.
- Depreciation expense of \$ 447,957 for governmental activities and \$ 1,636,776 for business-type activities was charged.

Comparative Capital Assets at December 31:

	Govern	ımental	Busines	s-type
	Acti	vities	Activi	ties
	<u>2006</u>	<u>2005</u>	<u>2006</u>	<u>2005</u>
Land and Improvements	\$ 335,671	\$ 23,081	\$ 103,782	\$ 103,782
Building and Improvements	9,141,912	5,983,180	23,399,945	22,626,970
Machinery and Equipment	1,505,923	1,486,048	0	0
Furniture and Fixtures	84,900	84,900	0	0
Collections	14,150	14,150	0	0
Construction in Progress	73,123	2,588,242	364,744	862,451
Infrastructure	<u>4,533,772</u>	<u>4,533,772</u>	<u>33,504,594</u>	28,309,202
Total Capital Assets	<u>\$ 15,689,451</u>	<u>\$ 14,713,373</u>	<u>\$ 57,373,065</u>	<u>\$ 51,902,405</u>

Additional information on capital assets can be found in Note 5 in the Notes to Financial Statements.

#### Debt Administration

The Borough of Gettysburg had total outstanding bonded debt of \$ 10,300,425 and general obligation notes of \$ 922,014. All of these amounts are backed by the full faith and credit of the Borough of Gettysburg. The following is a comparative statement of outstanding debt:

	Governn Activi		Business Activi	
	<u>2006</u>	<u>2005</u>	<u>2006</u>	<u>2005</u>
General Obligation Bond	\$ 1,668,227	\$ 1,918,048	\$ 8,632,198	\$ 9,456,347
General Obligation Note	922,014	218,271	0	0
Loan Payable	0	<u>50,000</u>	0	0
	\$ 2,590,241	\$ 2,186,319	\$ 8,632,198	\$ 9,456,347
Compensated Absences	<u>333,589</u>	344,111	0	0
Total Debt	\$ 2,923,830	<u>\$ 2,530,430</u>	\$ 8,632,198	<u>\$ 9,456,347</u>

During the year \$ 1,073,970 of bonded debt and \$ 98,271 of General Obligation Notes were retired. A general obligation note in the amount of \$ 802,014 was issued for capital projects. A net decrease of \$ 10,522 of accrued compensated absences was added.

The Borough of Gettysburg maintains a rating of "AAA" assigned by Standard and Poor's with the understanding that the debt is guaranteed by a financial guaranty insurance policy. As a borough, there are legal limitations on the amount of debt that can be outstanding. Additional information on the Borough of Gettysburg's long term debt can be found in Note 8 in the Notes to Financial Statements.

#### **Economic Factors and Next Year's Budget**

Assessed valuation has averaged .7% annual growth over the last four years and 1% over the last 10 years. The general fund budget for 2007 reflects a 4.7% percent increase in revenues and A 3.2% increase in expenses over the 2006 budget.

The Gettysburg Municipal Authority does not expect the budget for 2007 to be substantially different from 2006. Various capital projects for both the water and sewer funds appear in the 2007 budget as part of the overall operating budget.

#### Request for Information

This financial report is designed to provide a general overview of the Borough of Gettysburg's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Borough Manager, 59 East High Street, Gettysburg, PA 17325.

#### STATEMENT OF NET ASSETS December 31, 2006

		vernmental Activities		iness-Type ctivities		Total
ASSETS						
Current assets						
Cash and cash equivalents	\$	792,694	\$	2,370,872	\$	3,163,566
Investments		0		3,000,000		3,000,000
Taxes receivable, net		297,638		0		297,638
Accounts receivable - billed		516,387		743,981		1,260,368
Accounts receivable - unbilled		0		364,544		364,544
Internal balances		39,132		0		0 *
Inventories		6,011		52,756		58,767
Prepaid expenses		134,659		39,610		174,269
Total current assets		1,786,521		6,571,763		8,319,152
Noncurrent assets						· <del></del>
Restricted investments		6,177		1,117,502		1,123,679
Mortgages receivable, net of allowance		-		, ,		. ,
for uncollectible accounts		96,000		0		96,000
Accrued interest receivable - restricted		22,423		4,751		27,174
Bond issue costs		41,419		47,100		88,519
Capital assets not being depreciated:		•		,		•
Land		0		103,782		103,782
Construction in progress		73,123		364,744		437,867
Capital assets net of accumulated depreciation:		•		-		•
Land improvements		314,923		0		314,923
Buildings and improvements		7,717,464		11,201,093		18,918,557
Machinery, equipment and furniture		299,184		23,094,911		23,394,095
Infrastructure		1,008,133		0		1,008,133
Total noncurrent assets		9,578,846		35,933,883		45,512,729
Total assets	\$	11,365,367	\$	42,505,646	\$	53,831,881
LIABILITIES						
Current liabilities						
Accounts payable	\$ .	301,040	\$	85,438	¢	386,478
Internal balances	Ψ.	0-01,040	W.	39,132	Ф	0 *
Accrued wages and withholdings		65,655		23,899		89,554
Accrued interest		36,470		20,012		56,482
Unearned revenues		11,770		7,346		19,116
Consumer deposits		0		75,118		75,118
Long-term liabilities: Due within one year		Ū		75,116		75,110
Bonds and notes payable		300,944		908,931		1,209,875
Compensated absences		49,958		0		49,958
Total current liabilities		765,837		1,159,876		1,886,581
Noncurrent liabilities	-	7 CO,CD7	·····	1,139,676		1,000,001
•						
Long-term liabilities: Due in more than one year		2 200 207		7 772 3/7		10.010.561
Bonds and notes payable		2,289,297		7,723,267		10,012,564
Compensated absences Total noncurrent liabilities		283,631		0		283,631
Total noncurrent natimites		2,572,928		7,723,267		10,296,195
Total liabilities		3,338,765		8,883,143		12,182,776
NET ASSETS						
Invested in capital assets, net of related debt		6,822,586		26,179,432		33,002,018
Restricted		6,177		1,122,253		1,128,430
Unrestricted		1,197,839		6,320,818		7,518,657
Total net assets		8,026,602		33,622,503		41,649,105
Total liabilities net assets	<u>\$</u>	11,365,367	\$	42,505,646	<u>\$</u>	53,831,881

<sup>\* -</sup>net of eliminations

# STATEMENT OF ACTIVITIES For the Year Ended December 31, 2006

Program Revenue

Functions/Programs
Primary government
Governmental activities
General government

Business-type activities

Net (Expense) Revenue and Changes in Net Assets
Primary Government

nctions/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Gove	Governmental Activities	Business-type Activities	Total
mary government	•		:		: : :			
General government	\$ 730,996	\$ 85,424	\$ 51,529	\$ 17,289	<b>S</b> )	576,754) \$	\$) 0	576,754)
Public safety	1,729,658	284,123	-	186		1,309,348)	0	1,309,348)
Health and human services	23,656	0	0	0	_	23,656)	0	23,656)
Public works - highways	884,537	0	20,173	127,059	_	737,305)	) 0	737,305)
Public works - parking	532,775	859,383	12,492	0		339,100	0	339,100
Culture and recreation	352,817	67,177	0	58,269	_	227,371)	0	227,371)
Community development	209,891	14,400	176,229	695,138		675,876	0	675,876
Interest and amortization	105,246	0		0	Ų	105,246)	0	105,246)
Total governmental activities	4,569,576	1,310,507	395,629	898,736		1,964,704)	0	1,964,704)
usiness-tyne activities								
Water	1,968,553	2,435,568	0	1,989,228		0	2,456,243	2,456,243
Server	2,389,741	2,679,498	0	3,417,656		0	3,707,413	3,707,413
Total business-type activities	4,358,294	5,115,066	0	5,406,884		0	6,163,656	6,163,656
Total primary government	\$ 8,927,870	\$ 6,425,573	\$ 395,629	\$ 6,305,620	\$	1,964,704) \$	6,163,656 \$	4,198,952
	General revenues and transfers:	d transfers:						
	laxes:				6		6	1 661 734
	Property taxes				A	1,001,234 3	e -	1,001,234
	Doel estate transfer	: + د پارس				125,555	o C	135,090
	Keni esinte transfer tax	r tax				227,752	9 0	327,752
	Admirtion for	ipai services iax				140 483	<b>&gt;</b> C	149 483
	Administration (dx					197,741 193,77		759 77
	Occupational and per ca	per capita taxes				70,02	0 0	30,000
	Holei laxes					30,000		7,000
	Outer taxes	•				2,134	ראט טאר	706 900
	Onrestricted investment earnings	ient carmings				049,CC	106007	05 400
	Miscellaneous income	Je				702,000	(70, 71	28086
	Calli (1058) on sale of assets	of dissels are a second income force.	me face		•	118 952)	) ()	118 952)
	Transfers	סומוות מז כמוזוכת וווכר	מווס ווועכז		_	100 162	1001	(action)
	Total neneral re	ors Total neneral revenues and transfers				3 096 917	140 063	3 236 980
			-					
	Change in net assets	assets				1,132,213	6,303,719	7,435,932
	Net assets - beginning (as restated)	(as restated)				6,894,389	27,318,784	34,213,173
	Net assets - ending				<del>6-9</del>	8,026,602 \$	33,622,503 \$	41,649,105
	1					_		

The Notes to Financial Statements are an integral part of this statement.

#### BALANCE SHEET GOVERNMENTAL FUNDS December 31, 2006

	G	eneral Fund	(	Capital Projects Fund	(	Other Governmental Funds	ı	Total Governmental Funds
ASSETS								
Cash and cash equivalents	\$	323,956	\$	349,023	\$	119,715	\$	792,694
Investments		0		0		6,177		6,177
Accounts and grants receivable		147,508		363,347		5,532		516,387
Taxes receivable, net		296,118		0		0		296,118
Due from other funds		49,094		20,576		122,000		191,670
Mortgages receivable, net of allowance		0		0		96,000		96,000
Accrued interest receivable, net of allowance		0		0		22,423		22,423
Inventories		6,011		0		0		6,011
Prepaid expenses		134,659		0		0		134,659
Total assets	. <u>\$</u>	957,346	\$	732,946	<u>\$</u>	371,847	<u>\$</u>	2,062,139
LIABILITIES AND FUND BALANCES								
Liabilities								
Accounts payable	\$	275,148	\$	259	\$	25,633	\$	301,040
Due to other funds		122,178		6,498		23,862		152,538
Deferred revenue		163,423		6,884		27,308		197,615
Accrued wages, benefits and withholdings		65,655		0		0		65,655
Total liabilities		626,404		13,641	_	76,803		716,848
Fund balances								
Reserved for:								
Inventories		6,011		0		0		6,011
Prepaid expenses		134,659		0		0		134,659
Unreserved - undesignated:								•
Debt service		0		0		2,654		2,654
Capital reserve		0		0		102,116		102,116
Highway aid		0		0		79,396		79,396
Special revenue		0		0		110,878		110,878
General fund		173,143		0		0		173,143
Capital projects		0		719,305		0		719,305
Unreserved - designated for self insurance		17,129	_	0	_	0		17,129
Total fund balances		330,942		719,305		295,044	_	1,345,291
Total liabilities and fund balances	\$	957,346	\$	732,946	\$	371,847	\$	2,062,139

#### RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET ASSETS December 31, 2006

Total fund balance - governmental funds			\$	1,345,291
Amounts reported for governmental activities in the Statement of Net Assets are different because:				
Capital assets used in governmental activities are not current financial resources and therefore are not reported in the fund balance sheet, but are reported in the governmental activities of the Statement of Net Assets.				9,412,827
Bond issue costs are not available to pay current period expenditures and therefore are not reported in the fund balance sheet, but are reported in the government activities of the Statement of Net Assets.				41,419
Taxes receivable and accrued interest receivable are not available soon enough to pay for the current period's expenditures, and therefore are deferred in the fund balance sheet. However, these are recorded as revenue and receivable when earned for the government-wide statements.				187,365
Some liabilities are not due and payable in the current period and are not included in the fund balance sheet, but are included in the governmental activities of the Statement of Net Assets.				
Bonds and notes payable, net Accrued interest Compensated absences	( (	2,590,241) 36,470) 333,589)		
			(	2,960,300)
Total net assets - governmental activities			\$	8,026,602

### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

#### For the Year Ended December 31, 2006

REVENUES	•	General Fund	Capital Projects Fund	Other Governmental Funds	Gove	Total ernmental Funds
Taxes	\$	2,604,116	<b>S</b> 0	\$ 0	S	2,604,116
Licenses and permits	Ф	182,171	0	0	Ф	182,171
Fines and forfeits		293,191	0	0		293,191
Investment earnings		28,438	4,137	2,096		34,671
Rents		26,288	7,137	2,050		26,288
Intergovernmental		303,253	644,546	290,537		1,238,336
Charges for services		782,543	0.1,5.0	0		782,543
Donations		49,651	3,152	ő		52,803
Refund of prior year expenditure		0	41,440	0		41,440
Miscellaneous		114,278	560	0		114,838
Total revenues		4,383,929	693,835	292,633		5,370,397
EXPENDITURES	_	1,505,727		272,023		2,570,577
General government		703,337	0	3,444		706,781
Public safety		1,700,524	0	0		1,700,524
Health and human services		23,656	0	ő	*	23,656
Highways		624,039	74,154	53,108		751,301
Parking		425,136	0	0		425,136
Culture and recreation		346,701	. 0	0		346,701
Community development		83,423	945,585	126,468		1,155,476
Debt service		424,138	18,713	0		442,851
Total expenditures		4,330,954	1,038,452	183,020		5,552,426
Total dispositioned		1,220,331	1,000,100	105,050		2,332,120
Excess (deficiency) of revenues over expenditures		52,975	(344,617)	109,613	(	182,029)
OTHER FINANCING SOURCES (USES)						
Proceeds from the sale of assets		315,000	0	0		315,000
Issuance of long-term financing		0	802,014	0		802,014
Transfers in		144,061	0	0		144,061
Transfers out		0	0	(43,899)	(	43,899)
Total other financing sources and uses		459,061	802,014	(43,899)		1,217,176
EXTRAORDINARY ITEM						
Refund of prior year revenues	(	118,952)	0	0	(	118,952)
Net change in fund balances		393,084	457,397	65,714		916,195
Fund balances (deficit) - beginning - as restated	(	62,142)	261,908	229,330		429,096
Fund balances - ending	\$_	330,942	\$ 719,305	\$ 295,044	\$	1,345,291

## RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES For the Year Ended December 31, 2006

Net change in fund balances - total governmental funds			\$	916,195
Amounts reported for Governmental Activities in the Statement of Activities are different because:				
Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of capital assets is allocated over their estimated usefulives as depreciation expense. This is the amount by which depreciation expense differs from capital outlays in the period.	1			
Depreciation expense Capital outlays	(	447,957) 1,100,833	•	652,876
Governmental funds report the entire net sales price (proceeds) from sale of an asset as revenue because it provides current financial resources. In contrast, the Statement of Activities reports only the gain on the sale of the assets. Thus, the change in net assets differs from the change in fund balance by the cost of the asset sold.			(	21,927)
Because some taxes will not be collected for several months after the Borough's fiscal year ends, they are not considered as "available" revenues in the governmental funds. The difference in tax revenue is:	*			57,669
Governmental funds report bond and capital lease proceeds as current financial resources. In contrast, the Statement of Activities treats such issuance of debt as a liability. Governmental funds report repayment of bond and capital lease principal as an expenditure, In contrast, the Statement of Activities treats such repayments as a reduction in long-term liabilities. This is the difference between proceeds and repayments.			/	449 742)
			(	448,743)
Governmental funds report bond issue costs, bond loss and discounts as expenditures. However, in the statement of activities, these costs are amortized over the life of the related bond. This is the amount of amortization expense for the current year.			(	12,289)
Some expenses reported in the statement of activities do not require the use of current financial resources and these are not reported as expenditures in governmental funds:				
Accrued interest expense Compensated absences Vision benefits	(	22,090) 13,876 3,354)	(	11,568)
Change in net assets - governmental activities			\$	1,132,213

#### STATEMENT OF NET ASSETS PROPRIETARY FUNDS December 31, 2006

	•	Vater Fund		Sewer Fund	To	tal Proprietary Funds
ASSETS	•					
Current assets						
Cash and cash equivalents	\$	1,323,517	\$	1,047,355	\$	2,370,872
Investments		1,400,000	-	1,600,000	•	3,000,000
Accounts receivable (net of allowance for doubtful		-,,,,,,		.,000,000		3,000,000
accounts of \$2,289 water and \$2,541 sewer)		344,870		333,110		677,980
Interest receivable		30,800		35,201		66,001
Due from other funds		112,826		0		00,001
Unbilled revenue		177,190		187,354		364,544
Inventories		48,549		4,207		52,756
Prepaid expenses		19,805		19,805		39,610
Total current assets		3,457,557		3,227,032		6,571,763
Noncurrent assets	<del></del>					0,571,705
Restricted investments		530,245		587,257		1 117 502
Interest receivable - restricted investments		2,055		•		1,117,502
Bond issue costs (net of accumulated amortization		2,000		2,696		4,751
of \$19,136 water and \$36,546 sewer)		16 107		20.017		45.200
Capital assets:		16,187		30,913		47,100
Land		64,660		20 122		107 700
Buildings and infrastructure		·=		39,122		103,782
Wells		7,550,134 1,414,738		13,659,362		21,209,496
Lift stations				0		1,414,738
Equipment and lines		10.054.440		775,711		775,711
Less accumulated depreciation		12,854,448		20,650,146		33,504,594
Construction in progress	(	7,878,945)	(	14,729,590)	(	22,608,535)
Total capital assets		172,613		192,131		364,744
Total capital assets Total non current assets	-	14,177,648		20,586,882		34,764,530
rotal non current assets		14,726,135	_	21,207,748		35,933,883
Total assets	\$	18,183,692	\$	24,434,780	\$	42,505,646
LIABILITIES	•					
Current liabilities						
Accounts payable	\$	54,385	\$	31,053	\$	85,438
Accrued interest		6,842		13,170		20,012
Accrued payroll and related liabilities		10,055		13,844		23,899
Unearned revenue		7,346		0		7,346
Consumer deposits		41,655		33,463		75,118
Due to other funds		0		151,958		39,132
Current portion of bonds payable		430,454		478,477		908,931
Total current liabilities		550,737		721,965		1,159,876
Noncurrent liabilities						
Bonds payable		4,985,424		2,737,843		7,723,267
Total non-current liabilities		4,985,424		2,737,843		7,723,267
Total liabilities		5,536,161		3,459,808		8 883 143
NET ASSETS		-,,101		2,722,000		8,883,143
Invested in capital assets, net of related debt		0 777 NE7		17 401 475		26.150 (20
Restricted		8,777,957		17,401,475		26,179,432
Unrestricted		532,300 3,337,274		589,953 2,083,544		1,122,253
Total net assets		12,647,531		2,983,544 20,974,972		6,320,818 33,622,503
Total liabilities and net assets	r					
* net of eliminations	<u>\$</u>	18,183,692	<u>\$</u>	24,434,780	<u>s</u>	42,505,646
net of chiminations						

#### STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS PROPRIETARY FUNDS For the Year Ended December 31, 2006

	,	Vater Fund		Sewer Fund	Tot	al Proprietary Funds
OPERATING REVENUES						
Service fees	\$	1,764,416	S	1,699,216	\$	3,463,632
Connection and reserve capacity fees	**	43,414	•	6,940	4	50,354
Miscellaneous income		1,226		249		1,475
Penalties		15,343		15,317		30,660
Hunterstown fees		0		163,079		163,079
Total operating revenues		1,824,399		1,884,801		3,709,200
OPERATING EXPENSES						
Collection system		0		118,738		118,738
Purification system		423,657		0		423,657
Pumping station		0		51,505		51,505
Distribution system		166,901		0		166,901
Disposal system		0		505,200		505,200
General operating		420,862		368,832		789,694
Professional fees		135,141		105,081		240,222
Depreciation and amortization		650,675		1,016,970		1,667,645
Hunterstown expenses		0		132,335		132,335
Total operating expenses		1,797,236		2,298,661		4,095,897
Operating income (loss)		27,163	(_	413,860)	(	386,697)
NONOPERATING REVENUES (EXPENSES)						
Tapping fees		585,138		794,946		1,380,084
Interest income		131,277		119,680		250,957
Rental income		27,257		0		27,257
Realized and unrealized gains (losses) on investments	(	5,255)	(	6,952)	(	12,207)
Interest expense	ì	216,343)	-	137,088)	•	353,431)
Trustee fees	Ì	4,974)	•	4,154)		9,128)
Total nonoperating revenues (expenses)		517,100		766,432		1,283,532
Income (loss) before contributions and transfers		544,263		352,572		896,835
Capital contributions and grants		1,989,228		3,417,656		5,406,884
Transfers in	(	1,738)		0	(	1,738)
Transfers out		0		1,738		1,738
Change in net assets		2,531,753		3,771,966		6,303,719
Total net assets - beginning		10,115,778		17,203,006		27,318,784
Total net assets - ending	\$	12,647,531	\$	20,974,972	\$	33,622,503

#### STATEMENT OF CASH FLOWS PROPRIETARY FUNDS For the Year Ended December 31, 2006

	Wate	er Fund	Sewer Fund	Total Proprietary Funds
Cash flows from operating activities:				
Receipts from customers	\$	1,733,128	\$ 1,850,706	\$ 3,583,834
Payments to suppliers	(	666,003)	( 743,431)	
Payments to and on behalf of employees	(	451,843)	(502,070)	
Net cash provided (used) by operating activities		615,282	605,205	1,220,487
Cash flows from capital and related financing activities:				
Purchase of capital assets	(	174,021)	( 252,457)	( 426,478)
Grants received during the year		0	330,000	330,000
Proceeds from tap fees		510,102	728,823	1,238,925
Principal paid on capital debt	(	395,000)	( 465,000)	
Interest and fiscal charges paid on capital debt	(	209,856)	( 126,644)	
Net cash provided (used) by capital and related financing activities	(	268,775)	214,722	(54,053)
Cash flows from non-capital financing activities:				
Sewer fund payment on behalf of water fund		282,903 (	( 282,903)	
Transfer between funds	1	1,738)		
Rental income and agent fees	(	22,283 (	1,738	0
Net cash provided (used) by non-capital financing activities			4,153)	18,130
•		303,448 (	285,318)	18,130
Cash flows from investing activities:				
Proceeds from sales and maturities of investments		630,843	630,267	1,261,110
Purchase of investments	(	1,723,484) (	2,198,921)	( 3,922,405)
Intergovernmental loan		152,460	169,755	322,215
Interest and dividends received		102,765	86,326	189,091
Net cash provided (used) by investing activities	(	837,416) (	1,312,573)	(2,149,989)
Net increase in cash and cash equivalents	(	187,461) (	777,964)	(965,425)
Cash and cash equivalents - beginning of the year		,510,978	1,825,319	3,336,297
Cash and cash equivalents - end of the year	<u>.s</u> 1	.323.517	\$1.047,355	\$ 2,370,872
Reconciliation of income from operations to net cash provided				
(used) by operating activities				
Operating income (loss)	\$	27,163 (	\$ 413,860)	(\$ 386,697)
Adjustments to reconcile operating income to net cash		27,.05 (	415,000)	(4 200,037)
provided (used) by operating activities:				
Depreciation and amortization		650,675	1,016,970	1,667,645
Capitalized wages	(	6,943)	0	
Changes in assets and liabilities		-,,,	<b>.</b>	( 0,543)
Accounts and other receivable	(	86,136) (	67,558) (	( 153,694)
Inventories	`	2,247 (	126)	2,121
Prepaid expenses	(	526) (		
Accounts and other payable	`	29,440	31,454	60,894
Accrued payroll and other expenses		4,497	5,388	9,885
Deferred revenue and deposits	t	5,135)	33,463	
Net cash provided (used) by operating activities	\$	615,282 <u>1</u>		\$ 1,220,487
Non-cash investing, capital and non-capital financing activities				
During the year, the Authority received donated assets as follows:	<u>\$. 1</u>	989,228 \$	3,087,656	\$ 5,076,88 <u>4</u>

## STATEMENT OF FIDUCIARY NET ASSETS December 31, 2006

	Pe	Pension Trust Funds			
ASSETS					
Cash and cash equivalents	\$	399,572	\$	0	
Investments		4,918,831		8,576	
Accrued income		6,200		0	
Total assets	\$	5,324,603	\$	8,576	
NET ASSETS					
Held in trust for:					
Employees' pension benefits	\$	5,324,603	\$	0	
Other purposes		0		8,576	
Total net assets	\$	5,324,603	\$	8,576	

#### STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS For the Year Ended December 31, 2006

	Pe	nsion Trust Funds	Private Purpose Trust Funds			
Additions	<u>-</u>					
Contributions						
Employer	\$	51,814	\$ 0			
Employer - state		172,958	0			
Total contributions		224,772	0			
Investment earnings			<del> </del>			
Net appreciation (depreciation) in fair value of investments						
and gain (loss) on sale of investments		329,296	0			
Interest, dividends and other		118,967	278			
Total investment income		448,263	278			
Less investment expenses:						
Fiduciary fees	(	26,691)	0			
Total other additions	(	26,691)				
Total additions		646,344	278			
Deductions						
Benefit payments		154,639	0			
Administrative expense		26,397	0			
Other services		1,404	278			
Total deductions		182,440	278			
Change in net assets held in trust for:						
Employees' pension benefits		463,904	0			
Other purposes		0	0			
Net assets - beginning		4,860,699	8,576			
Net assets - ending	\$	5,324,603	\$ 8,576			

#### NOTES TO FINANCIAL STATEMENTS

#### Note 1. Summary of Significant Accounting Policies

#### Nature of Operations

The Borough of Gettysburg, Pennsylvania, operates under a strong council-weak mayor-manager form of government and provides the following services as authorized by the Borough Code: Public Safety – Police and Fire, Highways and Streets, Sanitation, Public Service, Health and Social Services, Culture – Recreation, Public Improvements, Planning and Zoning, and General Administrative Services.

The financial statements of the Borough of Gettysburg, Pennsylvania, have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Government Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Borough also applies Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, to its government-wide and proprietary fund financial statements provided they do not conflict with or contradict GASB pronouncements. The government's more significant accounting policies are described below.

#### **Reporting Entity**

The GASB defines the criteria used to determine the composition of the reporting entity. It requires that the reporting entity include (a) the primary government, (b) organizations for which the primary government is financially accountable and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The definition of the reporting entity is based primarily on the notion of financial accountability. A primary government is financially accountable for the organizations that make up its legal entity. It is also financially accountable for legally separate organizations if its officials appoint a voting majority of an organization's governing body and either it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on the primary government. A primary government may also be financially accountable for the governmental organizations that are fiscally dependent on it.

A primary government has the ability to impose its will on an organization if it can significantly influence the programs, projects, or activities of, or the level of services performed or provided by the organization. A financial benefit or burden relationship exists if the primary government (a) is entitled to the organization's resources; (b) is legally obligated or has otherwise assumed the obligation in some manner for the debt of the organization; or (c) is obligated in some manner for the debt of the organization.

Some organizations are included as component units because of their fiscal dependency on the primary government. An organization is fiscally dependent on the primary government if it is unable to adopt its budget, levy taxes or set rates or charges, or issue bonded debt without approval by the primary government.

Based upon the application of these criteria, the following is a brief review of the potential component unit addressed in defining the government's reporting entity.

The following component unit meets the criteria for blending and is included within the reporting entity:

• The Gettysburg Municipal Authority (the "Authority") is governed by a board appointed by Borough Council. This board is substantially the same as the governing board of the Borough. The Authority owns the water and sewer plant which services almost entirely the Borough of Gettysburg.

In addition, on December 20, 2004, a management agreement between the Authority and the Borough was signed. The agreement provides for the Borough to manage and operate the Utility System and shall renew annually unless either party requests in writing to terminate the agreement on or before October 1 of each year. As a result of the blended presentation of this component unit, the Authority's water and sewer activities are shown as activities of the Borough for financial reporting purposes. Separate financial statements of the Authority are available at the Authority's Administrative office located at 59 East High Street, Gettysburg, Pennsylvania 17325.

#### **Fund Accounting**

The accounts of the Borough are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance/retained earnings/(deficit), revenue, and expenditures/expenses. The various funds of the primary government (including the blended component unit) are segregated into the categories of governmental, proprietary, and fiduciary.

#### **Governmental Funds**

Governmental Funds are those through which most governmental functions of the Borough are financed. The measurement focus is on the flow of expendable resources, rather than on net earnings determination.

The Borough reports the following major governmental funds:

<u>General Fund</u> - The General Fund is the general operating fund of the Borough. This fund is used to account for all financial transactions except those required to be accounted for in another fund. This is a budgeted fund, and any unrestricted fund balances are considered as resources available for use.

<u>Capital Projects Fund</u> - This fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by enterprise funds).

Currently the Borough is involved in the following capital projects:

- 1. The restoration of Baltimore/Railroad Street parking meters.
- 2. The construction of a fitness trail.
- 3. REEDI Project

#### Fund Accounting (Continued)

The Borough reports the following non-major governmental funds:

<u>Debt Service Fund</u> – This fund is to be used to account for the payment of fiduciary fees on the general obligation bonds.

<u>Capital Reserve Fund</u> – This fund is used to set monies aside for future capital improvements.

<u>Special Revenue Funds</u> - These funds are used to account for proceeds of specific revenue sources used to finance specific activities as required by law or administrative regulation. The Borough has the following Special Revenue Funds:

- <u>Small Communities Program Fund</u> The Small Communities Program Fund accounts for various federal and state grants used to provide funding for community development projects.
- <u>Highway Aid Fund</u> is used to account for state liquid fuels tax revenue used primarily for building, improving, and maintaining local roads and bridges.
- <u>Company K Fund</u> is used to account for financial resources to be used for the perpetual care and maintenance of the Company K Memorial Monument.

#### **Proprietary Funds**

The Borough has two enterprise funds consisting of the Water and Sewer Funds. These are the funds of the Gettysburg Municipal Authority, which is shown as a blended component unit. These funds are used to account for the financing of services to the general public where all or most of the costs involved are paid in the form of charges to the users of such services. The focus of proprietary funds is on the determination of net earnings and capital maintenance. An allowance for bad debts is deemed necessary by management for receivables of the proprietary funds, based on past experience, and a review of current receivables. The Water and Sewer Funds are major funds.

#### **Fiduciary Funds**

Fiduciary fund reporting focuses on net assets and changes in net assets. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private purpose trust funds, and agency funds. Trust funds are used to account for assets held by the Borough under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Borough's own programs. The Borough has no investment trust funds or agency funds. Fiduciary Funds are not included in the government-wide financial statements.

The Borough maintains pension trust funds for the police and non-uniformed personnel. The Borough also maintains a private purpose trust fund - the Eichelberger-Stahle Trust Fund, which accounts for a charity fund in which yearly proceeds are to be distributed to the deserving poor of the Borough. The Gettysburg Municipal Authority maintains a defined benefit pension plan for the employees working for the water and sewer department. However, this pension trust fund is not included in these financial statements.

#### **Basis of Presentation**

Government-wide Financial Statements — The statement of net assets and the statement of activities display information about the Borough as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The Borough's public safety, health and welfare, highways, parking facilities, culture and recreation, community development, and general administrative services are classified as governmental activities. The statements distinguish between these activities of the Borough that are governmental and those that are considered business-type activities.

The government-wide statements are prepared using the economic resources measurement focus. This is the same approach used in the preparation of the proprietary fund financials but differs from the manner in which governmental fund financials are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and statements for governmental funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the Borough, and for each function or program of the Borough's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient for the goods or services offered by the program and grants and contributions that are restricted to meeting the operation or capital requirements of a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Borough, with certain limited exceptions. The comparison of direct expenses and program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the Borough.

Fund Financial Statements – Fund financial statements report detailed information about the Borough. The focus of the governmental and proprietary fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. The major fund concept does not apply to fiduciary funds and they are reported by fund type.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a flow of current financial resources measurement focus. The financial statements for governmental funds are a balance sheet, which generally includes only current assets and current liabilities, and a statement of revenues, expenditures, and changes in fund balances, which reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources.

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operation of these funds are included on the statement of net assets. The statement of revenue, expenses, and changes in fund net assets presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the Borough finances and meets the cash flow needs of its proprietary activities.

Fiduciary funds are reported using the economic resources measurement focus.

#### **Basis of Accounting**

#### Accrual

Government-wide, proprietary, and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied.

Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Net assets (total assets less total liabilities) are used as a practical measure of economic resources and the operating statement includes all transactions and events that increased or decreased net assets. Depreciation is charged as expense against current operations and accumulated depreciation is reported on the statement of net assets.

#### Modified Accrual

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers tax revenue to be available if collected within 60 days of the end of the fiscal period. In applying the "susceptible to accrual" concept to intergovernmental revenues pursuant to GASB Statement No. 33, the provider should recognize liabilities and expenses and the recipient should recognize receivables and revenue when the applicable eligibility requirements including time requirements, are met. Resources transmitted before the eligibility requirements are met are reported as advances by the provider and as deferred revenue by the recipient.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

#### Cash and Cash Equivalents

Cash and cash equivalents are defined as short-term, highly liquid investments that are readily convertible to known amounts of cash and include investments with original maturities of three months or less.

#### Investments

Investments and investment pools are reported at fair value, which is determined as follows:

Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Managed funds related to the retirement systems and investments in external investment pools not listed on an established market are reported at estimated fair value as determined by the respective fund managers based on quoted sales prices of the underlying securities. Unrealized appreciation or depreciation due to changes in fair values of such investments is recognized annually.

#### Statement of Cash Flows

For purposes of the statement of cash flows presented for proprietary funds, the Borough considers all highly-liquid debt investments, including restricted assets, with maturities of three months or less when purchased, to be cash equivalents.

#### Accounts Receivable and Concentration of Credit Risk

The Borough provides water and sewer service to customers within the Gettysburg area. Receivables are recorded at face amount. A minimal allowance for doubtful accounts has been recorded.

#### Concentrations

The Borough receives real estate, per capita, and occupation taxes from residents within the Borough limits. The Borough uses a tax collector to collect all current real estate, per capita and occupation taxes. The Borough may lien any property associated with the real estate assessment.

The Borough is located in Adams County within South Central Pennsylvania.

#### Unbilled Revenue

During the year, customer water meters are read quarterly and water/sewer bills rendered throughout quarterly periods. Because not every meter is read on the same date, revenue for services rendered but not yet billed is accrued at year-end to match revenues with related expenses.

#### **Inventories**

Inventory of fuel is maintained in the General Fund. It is carried at cost using the first-in, first-out method and are subsequently charged to expenditure when consumed.

All other governmental fund types expense inventoriable items when purchased, which are insignificant at year end.

Inventory in the proprietary funds is valued at the lower of cost, using the first-in, first-out method, or market. The cost of inventory is recorded as an expense when consumed rather than when purchased.

#### Capital Assets

General capital assets are those assets not specifically related to activities reported in the proprietary funds and generally result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net assets but are not reported in the governmental fund financial statements. Capital assets utilized by the proprietary fund are reported both in the business-type column of the government-wide statement of net assets and in the respective fund.

All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated fixed assets are valued at their estimated fair value on the date donated. Capital assets with a value of \$ 1,000 or more are capitalized by the Borough. Infrastructure acquired after January 1, 2003 (in accordance with GASB provisions) is capitalized and depreciated over its estimated useful life. When an asset is disposed of, cost and related accumulated depreciation is removed, and any gain or loss arising from its disposal is credited or charged to operations.

#### **Basis of Accounting (Continued)**

#### Capital Assets (Continued)

All reported capital assets are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

Land improvements	20	Infrastructure	20
Buildings	40	Mains, collecting stations	25-50
Maintenance buildings	20	Wells, springs, pump stations, services	25
Equipment	10-15	Meters	15
Vehicles	5-10	Pumping and treatment	10-25
Furnishings and fixtures	5	General property and equipment	10-15

Collections include historical treasures that are not depreciated. The collection is being held for public exhibition, protected, kept unencumbered, cared for, and preserved, and therefore, is not depreciated.

#### **Net Assets**

In the government-wide financial statements and proprietary fund financial statements, net assets are classified in the following categories:

<u>Investment in Capital Assets, Net of Related Debt</u>: This category groups all capital assets, including infrastructure, into one component of net assets. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduce this category.

<u>Restricted Net Assets</u>: This category presents external restrictions imposed by creditors, grantors, contributors or laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

Restricted Governmental Activities Net Assets: Net assets are restricted for the upkeep of the Company K monument.

Restricted Business-Type Activities Net Assets: Net assets are restricted by a trust indenture with bond holders that stipulates that certain funds should be set aside for debt service and capital improvements.

<u>Unrestricted Assets</u>: This category represents the net assets of the Borough, which are not restricted for any project or other purpose. However, these funds may be internally designated for specific projects or purposes in the fund financial statements.

In the governmental fund financial statements, reserves and designations segregate portions of fund balance that are either not available or have been earmarked for specific purposes. As of December 31, 2006, reservations of fund balance are described below:

Reserved for Inventory/Prepaid Expenses. These designations reflect non-current resources so that they will not be considered as current available funds.

*Unreserved – Designated for Self Insurance*. This designation reflects current resources that have been set aside to be used for self insurance in the future.

When both restricted and unrestricted resources are available for use, it is the Borough's policy to use restricted resources first, then unrestricted resources as they are needed.

#### **Interfund Activity**

Advances between funds are accounted for in the appropriate interfund receivable and payable accounts. Advances between funds which are not expected to be repaid are accounted for as transfers. Interfund balances and transactions are eliminated in the government-wide financial statements.

Exchange transactions, if any, between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and are shown separately as transfers in proprietary funds.

#### **Budgets and Budgetary Accounting**

Annual budgets are adopted for the General Fund, Capital Projects Fund, Highway Aid Fund, Capital Reserve Fund, Small Communities Fund, and the Water and Sewer Funds. The budgets are prepared on a basis consistent with accounting principles generally accepted in the United States of America. All appropriations lapse at year-end. There were no budget revisions during the year ended December 31, 2006.

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and the disclosure of contingent assets and liabilities, if any, at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### **Long-Term Obligations**

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental or business-type activity columns in the statement of net assets. The same treatment also applies to proprietary fund financial statements. Bond premium and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight line method. Bonds payable are reported net of the applicable bond premium or discount and loss on refinancing. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### Classification of Revenues

For proprietary funds, the Borough has classified its revenues as either operating or nonoperating revenues according to the following criteria:

- Operating Revenues Operating revenues include activities that have the characteristics of exchange transactions, such as utility billings and penalties and late charges.
- Nonoperating Revenues Nonoperating revenues include activities that have the
  characteristics of non-exchange transactions (in which the Borough receives value without
  directly giving equal value in return), such as contributions and grants and other revenues
  that are defined as nonoperating revenues by GASB No. 9, Reporting Cash Flows of
  Proprietary and Nonexpendable Trust Funds and Governmental Entities That Use
  Proprietary Fund Accounting and GASB No. 34, such as investment earnings. In addition,
  tap fees are considering non-operating because they are based on future capacity needs of
  the utility system.

#### **Pension Plans**

The Borough offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all Borough employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

All amounts of compensation deferred under the plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property, or rights are held in trust for the exclusive benefit of participants and their beneficiaries. The assets will not be diverted to any other purpose. The Borough has a duty of due care that would be required of an ordinary prudent investor.

See Note 10 for details of the Borough's police and non-uniform defined benefit pension plans, and Note 11 for the Authority's defined benefit pension plan.

#### Compensated Absences/Vision Benefits

Liability for compensated absences is accounted for in accordance with the provisions of the GASB, which require entities to accrue for employees' rights to receive compensation for vacation leave, or payments in lieu of accrued vacation or sick leave, as such benefits are earned and payment becomes probable.

Under terms of the Borough's employment agreements, employees are granted vacation, personal, and sick leave in varying amounts. Vacation and personal time must be used during the calendar year for all employees and cannot be carried over. Upon retirement from the Borough, non-uniformed employees and police are reimbursed for accumulated sick leave in accordance with personnel policies. Under terms of the Borough's employment agreements, employees are granted vision benefits in varying amounts. Upon retirement from the Borough, all employees are reimbursed for accumulated vision benefits in accordance with personnel policies.

Under the terms of the Authority's employment agreements, full-time employees are granted vacation leave after completing twelve months of employment. The amount of vacation days awarded is based on the number of continuous service years. Vacation is awarded to employees on their anniversary dates, rather than the year-end of the Authority. With few exceptions, employees may not accumulate any unused vacation leave.

The vesting method is used to account for sick leave and vision liabilities. In accordance with GASB standards, no liability is recorded in the governmental fund financial statements and an expenditure is recorded as payments are made. In the government-wide and proprietary fund statements, the liability and expenses are recorded as earned.

#### Note 2. Cash and Investments

#### Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the Borough's deposits may not be returned to it. The Borough does not have a written policy for custodial credit risk. As of December 31, 2006, \$ 5,789,897 of the Borough's bank balance of \$ 6,202,386 was exposed to custodial credit risk as follows:

Uninsured and uncollateralized	\$	0
Collateralized with securities held by the pledging financial institution		0
Uninsured and collateral held by the pledging bank's trust		
department but not in the College's name		5,789,897
	<u>\$</u>	5,789,897

Included in the Governmental Activities investments on the statement of net assets is a certificate of deposit at Adams County National Bank of \$ 6,177, with a maturity of less than one year. Included in the Fiduciary investments on the statement of fiduciary net assets is a certificate of deposit at Adams County National Bank of \$ 8,576, with a maturity of less than one year. Included in the Business-Type Activities investments on the statement of net assets are certificates of deposits totaling \$ 3,000,000, with a maturity of less than one year. Both are considered a deposit for purposes of this disclosure.

#### Investments

As of December 31, 2006, the Borough had the following business-type investments:

	<u>Maturities</u>	<u>Fair Value</u>	Credit Quality Rating (Standard and Poor's)
Blackrock Provident T-Fund (mutual fund) U. S. Treasury Note GNMA I Pool	N/A 2 years 3 years	\$ 449,647 631,721 36,134	AAAm N/A N/A
		<u>\$ 1,117,502</u>	

#### Interest Rate Risk

In accordance with the Trust Indenture, the Borough manages its exposure to decline in fair values by limiting the maturity of individual investments to less than five years.

#### Note 2. Cash and Investments (Continued)

#### Municipal Pension Plans

Investments held by the trustees of the Borough's pension plans are as follows:

	Total Fair Value
Money Market Funds Mutual Funds	\$ 399,572 4,918,831
Middle I unds	\$ 5,318,403

These funds have no defined maturity dates, and can be liquidated on a daily basis.

#### Credit Risk

The Borough does not have a policy which limits investment in fixed income securities to a particular credit quality rating. Approximately 41% of total mutual fund investments are fixed income investments and of this amount, only a small portion of these funds are invested in bonds that are given a credit quality rating. However, where the ratings apply, most have received a rating of AAA or better.

#### Note 3. Taxes Receivable and Deferred Revenues

Property taxes are levied on March 1 for the tax year. Taxes are payable at a 2% discount if paid before May 1 and at a 10% penalty if paid after the due date of June 30. Outstanding real estate taxes are turned over to Adams County, which handles collections and placement of liens, if necessary. Taxes are recorded as revenue by the Borough when received from the tax collector, and accruals are recorded at year-end for taxes expected to be received within 60 days of December 31 in accordance with the modified accrual basis of accounting. The Borough has established an allowance for uncollectible taxes based on the evaluation of historical collections. The total assessed valuation as of December 31, 2006 is \$ 116,378,723.

Taxes receivable in the fund financial statements consists of the following as of December 31, 2006:

Real Estate and Real Estate transfer	\$	66,506
Per Capita		10,424
Earned Income		187,651
Occupational		8,249
Emergency Municipal Services Tax		25,255
Admission		7,865
Allowance for uncollectible accounts	(	9,832)
Total taxes receivable	\$	296,118

#### Note 4. Interfund Receivables and Payables and Transfers

Due from/to other funds consist of the following as of December 31, 2006:

Due To	Due From													
		eneral Fund	Com	Small Imunities F <u>und</u>	]	Capital Projects <u>Fund</u>	l Capital Hi ts Reserve		Capital Highway Water ar Reserve Aid Sewer			d <u>Total</u>		
General Fund Capital Projects Fund	\$	178	S	20 0	S	6,498 0	S	0 20,398	S	3,444 0	S	39,132 0	\$	49,094 20,576
Capital Reserve Fund		122,000		0	_	0	_	0		<u>0</u>	_	0		122,000
Total	<u>s</u>	122,178	5	20	\$	6,498	\$	20,398	<u>s</u>	3,444	<u>s</u>	39,132	\$	191,670

At December 31, 2006, the General Fund owed the Capital Reserve Fund \$ 122,000, including \$ 100,000 to pay back money borrowed to cover operating expenses. The Highway Aid Fund owed the General Fund \$ 3,444 for expense for fixing a creek wall in town. The Capital Projects Fund owed the General Fund \$ 6,498 for fitness trail expenses. The Small Communities Fund owed the General Fund \$ 20 for expense reimbursement. The Water and Sewer Fund owed the General Fund \$ 39,132 for salary, fuel and health insurance reimbursement.

Interfund operating transfers were as follows in 2006:

Transfer To	Transfer From	<u>A</u>	mount
General Fund	Small Communities Fund	\$	44,061
General Fund	Water Fund		50,000
General Fund	Sewer Fund		50,000
Water Fund	Sewer Fund		1,738
Debt Service	Sewer Fund		162

In 2006, the Small Communities Fund transferred \$ 44,061 to the General Fund for approved expense reimbursements (mortgage principle and interest) from CDBG grant funds. The Water and Sewer Funds transferred \$ 50,000 and \$ 50,000, respectively, to the General Fund for administrative costs. The Sewer Fund transferred \$ 1,738 to the Water Fund for expenses paid by the water fund on behalf of the sewer fund. The Sewer Fund transferred \$ 162 to the debt service fund for expenses.

Note 5. Capital Assets

Capital asset satisfy for the Parauch consists of the following as of and for the year and of

Capital asset activity for the Borough consists of the following as of and for the year ended December 31, 2006:

		Beginning Balance		Additions	R	letirements	Ending Balance
Governmental Activities:							
Cost:							
Land improvements	\$	23,081	\$	312,590	\$	0 \$	335,671
Infrastructure		4,533,772		0		0	4,533,772
Buildings and improvements		5,983,180		3,208,732	(	50,000)	9,141,912
Machinery and equipment		1,486,048		24,977	(	5,102)	1,505,923
Furniture and fixtures		84,900		0		0	84,900
Collections		14,150		0		0	14,150
Construction in progress		2,588,242		1,075,856	(	3,590,975)	73,123
Total cost		14,713,373		4,622,155	(	3,646,077)	15,689,451
Less accumulated depreciation:							
Land improvements	(	10,248)	(	10,500)		0 (	20,748)
Infrastructure	(	3,337,812)	(	187,827)		0 (	3,525,639)
Buildings and improvements	(	1,309,091)	-	165,357)		50,000 (	1,424,448)
Machinery and equipment	(	1,146,786)	(	78,666)		2,828 (	1,222,624)
Furniture and fixtures	_(_	77,558)	(	5,607)		0 (	83,165)
Total accumulated depreciation	(_	5,881,495)	(_	447,957)		52,828 (	6,276,624)
Capital assets, net	\$	8,831,878	<u>\$</u>	4,174,198	( <u>\$</u>	3,593,249) \$	9,412,827
Business-Type Activities:							
Cost:							
Land	\$	103,782	\$	0	\$	0 \$	103,782
Building and plant		20,436,521		772,975		0	21,209,496
Wells		1,414,738		0		0	1,414,738
Lift stations		775,711		0		0	775,711
Utility and general equipment		28,309,202		5,235,417	(	40,025)	33,504,594
Construction in progress		862,451		382,643	(	880,350)	364,744
Total cost		51,902,405		6,391,035	(	920,375)	57,373,065
Less accumulated depreciation:							
Building and plant	1	9,200,843)	1	807,560)		0 (	10,008,403)
Wells	1	690,356)	•	56,589)		0 (	746,945)
Lift stations	1	255,058)		30,498)		0 (	285,556)
Utility and general equipment	(	10,865,527)	•	742,129)		40,025 (	11,567,631)
Total accumulated depreciation	<u>_</u>	21,011,784)		1,636,776)		40,025 (	22,608,535)
Capital assets, net	<u>\$</u>	30,890,621	<u>\$</u>	4,754,259	( <u>\$</u>	880,350) \$	34,764,530

#### Note 5. Capital Assets (Continued)

Accumulated costs attributable to projects included in "Construction-in-Progress" at December 31, 2006 are as follows:

	Governmental Activities		Business-Type Activities	
Baltimore/Railroad Street Meters	\$	31,300	\$	0
Fitness Trail		5,817		0
REDDI Project		36,006		0
York Water Pipeline		0		29,545
Locust Street Project		0		22,843
Water Meters		0		121,277
Act 537 Plan		0		191,079
	\$	73,123	\$	364,744

Depreciation expense for the year ended December 31, 2006 was charged as follows:

	 Governmental Activities		Business-Type Activities	
General Government	\$ 61,181	\$	0	
Public Safety	19,458		0	
Highways	231,824		0	
Parking	105,374		0	
Culture and Recreation	30,120		0	
Sewer	0		635,895	
Water	 0		1,000,881	
	\$ 447,957	\$	1,636,776	

# Note 6. Mortgages Receivable

The following is a summary of changes in mortgages receivable for the year ended December 31, 2006:

		eginning Balance	A	dditions	Re	ductions		Ending Balance		ecrued nterest		Current Portion		ong-term Portion
Mortgages receivable														
(A) Fahnestock	\$	96,000	\$	0	\$	0	\$	96,000	\$	22,422	\$	Ð	\$	96,000
(B) Scattered Sites 3rd Mortgage		59,718		0		0		59,718		4,429		0		59,718
(C) Scattered Sites 4th Mortgage		150,000		0		. 0		150,000		10,500		0		150,000
(D) Scattered Sites 5th Mortgage		40,000		0		0	_	40,000	_	2,800		0		40,000
Subtotal - bonds and notes		345,718	_	Ō		0		345,718		40,151	_	0	_	345,718
Allowance for uncollectible accounts	<u>_</u>	249,718)		0		0	Ĺ	249,718)	_	17,72 <u>9</u> )	_	0	_	249,718)
Net mortgages receivable	\$	96,000	\$	0	<u>s</u>	0	<u>s</u>	96,000	\$_	22,422	<u>s</u>	0	\$	96,000

- (A) <u>Fahnestock</u> On December 31, 1985, the Fahnestock Associates L.P. signed a promissory note to pay the Borough principal of \$ 96,000 with an interest rate of 1% per annum accruing and payable on December 31, 2010.
- (B) <u>Scattered Sites 3rd Mortgage</u> On January 6, 1993 Gettysburg Scattered Sites Associates entered into a mortgage with the Borough. The principal amount of \$ 44,235 was raised to \$ 59,718 on July 28, 1999 and accrues interest at a rate of 1% per annum. All payments of principal and interest are deferred until the low-income housing project is sold and to the extent that funds are available after repayment of prior liens.
- (C) <u>Scattered Sites 4th Mortgage</u> On January 6, 1993 Gettysburg Scattered Sites Associates entered into a mortgage with the Borough. The principal amount of \$ 150,000 accrues interest at a rate of 1% per annum. All payments of principal and interest are deferred until the low-income housing project is sold and to the extent that funds are available after repayment of prior liens. Accrued interest as of December 31, 2006 totaled \$ 21,000 with interest through December 31, 1999 totaling \$ 10,500 being forgiven.
- (D) Scattered Sites 5th Mortgage On January 6, 1993 Gettysburg Scattered Sites Associates entered into a mortgage with the Borough. The principal amount of \$40,000 accrues interest at a rate of 1% per annum. All payments of principal and interest are deferred until the low-income housing project is sold and to the extent that funds are available after repayment of prior liens. Accrued interest as of December 31, 2006 totaled \$2,800 after the accrued interest was rolled into principal during 1999.

For the 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> Scattered Sites Mortgages, an allowance for uncollectible accounts has been established for the entire amount of the mortgage and interest receivable because it is probable that the Borough will not receive these funds.

The following shows the future receivable payments for the Fahnestock mortgage:

	Fahnestock										
Year	P	rincipal	I	nterest							
2010	\$	96,000	\$	27,254							

### Note 7. Short-term Debt

On January 15, 2006, the Borough acquired a Tax Revenue Anticipation Note from Adams County National Bank in the amount of \$ 350,000 at a rate of 6.00% due on June 1, 2006. The Borough District paid the note by December 31, 2006.

Beginning Balance		A	dditions.	D	eletions	ling ance
\$	0	\$	350,000	(\$_	350,000)	\$ 0

# Note 8. Long-term Liabilities

The changes in long-term liabilities during the year ended December 31, 2006 were as follows:

	_	uning ance	A	dditions	Re	eductions		Ending Balance		Current Portion	I	ong-term Portion
Governmental Activities:												
Bonds and notes payable						4	_					
(A) 2000 GO Note		61,873	\$		(\$	61,458)	\$	415	\$	415	\$	0
(B) 2004 GO Bond		40,000		0	(	255,000)		1,685,000		265,000		1,420,000
(C) 2004 GO Note		56,398		0	(	36,813)		119,585		38,408		81,177
(D) 2006 GO Note Bond Discount	,	0		802,014			,	802,014	,	0	,	802,014
	·	21,952)		0	_	5,179	<u>_</u>	16,773)		2,879)	<u>_</u>	13,894)
Subtotal - bonds and notes		36,319	_	802,014	(	348,092)	_	2,590,241	•	300,944		2,289,297
(E) Breckenridge Loan payable		50,000		0	(	50,000)		0		0		0
Compensated absences/vision benefit	3	44,111		53,561	(	64,083)		333,589		49,958		283,631
Total long-term liabilities	\$ 2,5	30,430	<u>\$</u>	855,575	(_\$	462,175)	<u>\$</u>	2,923,830	\$	350,902	<u>\$</u>	2,572,928
Business-Type Activities:												
Bonds and notes payable												
(F) 2002 Water revenue bonds	\$ 9	75,000	\$	0	(\$	230,000)	\$	745,000	\$	240,000	\$	505,000
Unamortized bond discount	(	15,476)		0		5,841	(	9,635)	(	4,650)	(	4,985)
	5	59,524		0	$\subseteq$	224,159)	_	735,365		235,350	_	500,015
(G) 2002 Sewer revenue bonds	1.8	85,000		0	ı	450,000)		1,435,000		465,000		970,000
Unamortized bond discount		30,127)		0	`	11,427	í	18,700)	1	9,066)	ſ	9,634)
		54,873		0	$\subseteq$	438,573)	`_	1,416,300	`_	455,934	`_	960,366
(H) 2004 A GO Bonds - Sewer	, ,	50,000		0	,	15,000)		1,835,000		15,000		1 020 000
Other bond related costs		42,272)		0	(	7,292	,	34,980)		7,543	,	1,820,000
Other bolid related costs				0	_		<u>'</u>				<b>ا</b>	42,523)
	1,8	07,728		0	·	7,708)	_	1,800,020		22,543	_	1,777,477
(I) 2004 B GO Bonds - Water	4,9	50,000		0	(	165,000)		4,785,000		165,000		4,620,000
Other bond related costs	(1	<u>15,778</u> )		0		11,291	(_	104,487)		30,104	(_	134,591)
	4,8	34,222		0	<u></u>	153,709)		4,680,513	_	195,104		4,485,409
Total long-term liabilities	\$ 9,4	56,347	\$	0	(_\$_	824,149)	<u>\$</u>	8,632,198	\$	908,931	<u>s</u> _	7,723,267

### Note 8. Long-term Liabilities (Continued)

#### Bond, Notes, and Loans Payable

- (A) General Obligation Note 2000 On December 15, 2000, the Borough issued a General Obligation Note in the principal amount of \$ 250,000 to fund the construction of a community building. Semiannual installments of \$ 16,173 are due April 1 and October 1 through October 1, 2011; the interest rate is fixed at 5.25%.
- (B) General Obligation Bond Series of 2004 On March 15, 2004, the Borough issued General Obligation Bonds in the principal amount of \$ 2,485,000 to currently refund the General Obligation Bonds Series of 1999. Annual installments varying from \$ 245,000 to \$ 300,000 are due through October 1, 2012; fixed interest rates vary from 1.00% to 3.20%.
- (C) General Obligation Note 2004 On September 15, 2004, the Borough issued a General Obligation Note in the principal amount of \$ 192,000 to fund the purchase of parking meters and a street sweeper. Semiannual installments of \$ 21,413 are due April 1 and October 1 through October 1, 2009; interest rates are variable 70% of prime, but not greater than 4%.
- (D) General Obligation Note 2006 On February 1, 2006, the Borough issued a General Obligation Note in the principal amount of \$1,000,000 to fund the restoration of the train station. As of December 31, 2006, the Borough had drawn \$802,014 on this Note. Semiannual interest payments are due February 1 and August 1 through February 1, 2008 when the principal is due in full; the interest rate is fixed at 7.25%.
- (E) <u>Breckenridge Loan</u> On August 29, 2003, the Borough received a Mortgage Note from Adams County in the principal amount of \$50,000 to provide funds for the purchase of property at 117 Breckenridge Street, Gettysburg, Pennsylvania. The purpose of the purchase was to refurbish the house and sell it to a qualified buyer. The mortgage was paid in full when the house was sold during 2006.
- (F) <u>Guaranteed Water Revenue Bonds Series 2002</u> In 2002, the Authority issued water revenue bonds in the principal amount of \$ 1,780,000. Annual installments varying from \$ 145,000 to \$ 260,000 are due through October 2009, interest ranging from 1.75% to 3.90%.
- (G) <u>Guaranteed Sewer Revenue Bonds Series 2002</u> In 2002, the Authority issued sewer revenue bonds in the principal amount of \$ 3,445,000. Annual installments varying from \$ 295,000 to \$ 490,000 are due through October 2009, interest ranging from 1.75% to 3.90%.
- (H) General Obligation Bond Series of 2004A On May 15, 2004, the Borough issued General Obligation Bonds in the principal amount of \$1,880,000 to currently refund the Guaranteed Sewer Revenue Bonds Series of 1998 of The Gettysburg Municipal Authority. Annual installments varying from \$10,000 to \$565,000 are due through October 1, 2013; fixed interest rates vary from 2.40% to 3.60%.
- (I) General Obligation Bond Series of 2004B On May 15, 2004, the Borough issued General Obligation Bonds in the principal amount of \$5,250,000 to advance refund the Guaranteed Water Revenue Bonds Series of 1999 of The Gettysburg Municipal Authority. Annual installments varying from \$145,000 to \$575,000 are due through October 1, 2018; fixed interest rates vary from 2.40% to 4.10%.

# Note 8. Long-term Liabilities (Continued)

The following is a schedule by years and in the aggregate of future minimum debt principal and interest payments required at December 31, 2006:

#### Governmental Activities:

																		Governmen	tal A	Activities
		2000 G	D Note		2004 GO Bond				2004 GO Note 2			2006 G	2006 GO Nate			Total				
	Pr	incipal	Interest	t		Principal		Interest		Principal		Interest	_	Principal		Interest		Principal		Interest
2007	\$	415	S	0	\$	265,000	\$	42,878	\$	38,408	S	4,417	5	0	S	58,146	5	303,823	S	105,441
2008		0		0		275,000		38,240		39,960		2,866		802,014		4,846		1,116,974		45,952
2009		0		0		270,000		32,466		41,217		1,251		0		0		311,217		33,717
2010		0		0		285,000		25,986		0		0		0		0		285,000		25,986
2011		0		0		295,000		18,290		0		0		0		0		295,000		18,290
2012		0		0	_	295,000		9,440	_	0		0	_	0	_	0		295,000		9,440
	5	415	5	0	\$	1,685,000	\$	167,300	<u>s</u>	119,585	\$	8,534	5	802,014	S	62,992	S	2,607,014	s	238,826

Business-type Activities:

	2002 Water Bond 2002 Sewer Bond			2004A GO Bond				2004B Go Bond			Total									
		Principal		Interest		Principal		Interest		Principal		Interest		Principal		Interest		Principal		Interest
2007	S	240,000	\$	27,366	\$	465;000	\$	52,680	\$	15,000	5	59,788	\$	165,000	\$	170,528	5	885,000	S	310,362
2008		245,000		19,206		480,000		36,870		15,000		59,338		175,000		165,578		915,000		280,992
2009		260,000		10,140		490,000		19,110		20,000		58,978		180,000		161,378		950,000		249,606
20/0		Đ		0		0		0		535,000		58,278		450,000		155,078		985,000		213,356
2011		0		0		0		0		550,000		42,228		465,000		141,578		1,015,000		183,806
2012-2016		0		0		0		0		700,000		29,212		2,565,000		455,290		3,265,000		484,502
2017-2118	_	0	_	0	_	0		0	_	0		0	_	785,000		24,415		785,000		24,415
	5	745,000	2	56,712	5	1,435,000	5	108,660	<u>s</u>	1,835,000	\$	307,822	5	4,785,000	S	1,273,845	\$	8,800,000	<u>s_</u>	1,747,039

Duringer tong Authorities

#### Note 9. Operating Leases

There are three operating leases associated with the Borough. The Borough is the lessee for land with PNC bank and is the lessor of two leases for property the Authority owns at the communication towers.

#### Lease Expense

The Borough entered into a long-term land lease with PNC Bank, N.A. Beginning on November 1, 1990, the Borough began paying a monthly rental payment of \$ 1,200 for ten years. For years eleven through twenty-five, the Borough pays \$ 1,700 per month. Subsequently, the lease is renewable for an additional fifteen years at \$ 2,250 per month through October 31, 2030.

The scheduled lease commitments are as follows:

2007	\$ 20,400
2008	20,400
2009	20,400
2010	20,400
2011	20,400
2012-2015	 81,600
	\$ 183,600

The Authority leases space to AT&T Wireless for a communications tower. The lease began in 2002 for a five year term, automatically renewing for five additional five year terms unless AT&T notifies the Authority of their intent not to renew at least six months prior to the expiration date of the current term. Rental income totaled \$ 22,960 for this lease in 2006. Beginning in year two, and each year thereafter, the annual rental payment increases by three percent over the previous year's rent.

# Note 9. Operating Leases (Continued)

The Authority also leases space to Verizon Wireless for a communication tower. The lease began in 2006 for a five year term, automatically renewing for five additional five year terms unless Verizon Wireless notifies the Authority in writing of their intent not to renew at least ninety days prior to the expiration date of the existing lease. Rental income totaled \$ 2,797 in 2006. The lease amount will be the same for each 5 year term, but will increase when the contract is renewed.

Minimum rental income for this lease for the next five years is as follows:

2007	\$	44,049
2008		44,758
2009		45,489
2010		46,242
2011		47,221
	\$	227,759

### Note 10. Employee Retirement Systems

The Borough of Gettysburg contributes to two single-employer defined benefit pension plans: Police Pension Plan and Non-Uniformed Pension Plan.

#### A. Summary of Significant Accounting Policies

<u>Basis of Accounting</u> – The Borough of Gettysburg's financial statements, in connection with its pension plans, are prepared using the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Employer contributions to each plan are recognized when due and the employer has made a formal commitment to provide the contributions. Benefits and refunds are recognized when due and payable in accordance with the terms of each plan.

<u>Method Used to Value Investments</u> – Investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value.

### B. Annual Pension Cost and Net Pension Obligation

The Borough's annual pension cost and net pension obligation to the police pension plan and the non-uniformed pension plan were as follows as of and for the year ended December 31, 2006:

	Police	Non-Uniformed				
Annual required contribution	\$ 89,675	\$	135,097			
Interest on net pension obligation	0		0			
Adjustment to annual required contribution	 0		0			
Annual pension cost	89,675		135,097			
Contributions made	 89,675	<del></del>	135,097			
Increase in net pension obligation	0		0			
Net pension obligation beginning of year	 0		0			
Net pension obligation end of year	\$ 0	\$	0			

Note 10. Employee Retirement Systems (Continued)

**Trend Information** 

		Police Pen	sion Plan		Non-Uniformed Pension Plan					
Year Ended December 31,	Per	Annual sion Cost (APC)	Percentage Net of APC Pension Contributed Obligation		nsion	Per	Annual nsion Cost (APC)	Percentage of APC Contributed	Pen	et sion ation
1998	\$	10,068	100%	\$	0	\$	53,651	100%	\$	0
1999		15,105	100%		0		56,345	100%		0
2000		0	100%		0		61,756	100%		ō
2001		0	100%		0		77,277	100%		0
2002		0	100%		0		91,121	100%		o.
2003		0	100%		0		92,579	100%		ō
2004		15,918	100%		0		123,411	100%		0
2005		53,058	100%		0		141,064	100%		0
2006		89,675	100%		0		135,097	100%		Õ

The information presented was determined as part of the actuarial valuations at the dates indicated. Additional information as of the latest actuarial valuation follows.

	Police Pension Plan	Non-Uniformed Pension Plan
Valuation Date:	01/01/05	01/01/05
Actuarial Cost Method:	Entry age normal	Entry age normal
Amortization Method	N/A - No Unfunded Actuarial Accrued Liability	Level Dollar
Remaining Amortization Period	N/A	Equivalent Single Amortization Period
Asset Valuation Method	Market Value	Market Value
Actuarial Assupmtions: Investment rate of return * Projected salary increases *	7.5% 5.0%	7.5% 5.0%
* Included Inflation at Cost-of- Living Adjusments	3.0%	None

# C. Plan Descriptions and Funding Policies

Membership of the plans consisted of the following at January 1, 2005, the date of the latest actuarial valuation:

	Police	Non-Uniformed
Retirees and beneficiaries receiving benefits	6	7
Terminated plan members entitled to but not		
yet receiving benefits	2	- 5
Active plan members	<u>13</u>	<u>28</u>
Totals	<u>21</u>	40

### Note 10. Employee Retirement Systems (Continued)

#### Police Pension Plan

<u>Plan Description</u> – The Plan is a single-employer defined benefit pension plan that covers all full-time members of the police force. The plan provides retirement benefits as well as death benefits. If a participant is eligible for retirement, a death benefit is payable. Employees are entitled to an annual cost-of-living increase not to exceed 4% per year. The plan is established and administered by the Borough through trust agents (local banks).

<u>Funding Policy</u> – Plan members are not required to contribute to the plan. The State is required to contribute at an actuarially determined rate. The Borough is responsible for contributing funds after accounting for the state contribution in order to meet the minimum municipal obligation for each year. The contribution requirements of the plan members and the State are established and may be amended by the Borough and State legislature, respectively. Administrative costs of the Police Pension Plan are financed through investment earnings.

#### Non-Uniformed Pension Plan

<u>Plan Description</u> – The Plan is a single-employer defined benefit pension plan that covers all full-time non-uniformed employees as of the first day of a participant's employment. The plan provides retirement, disability, and death benefits to plan members and their beneficiaries. The plan is established and administered by the Borough through trust agents (local banks).

<u>Funding Policy</u> – Plan members are not required to contribute to the plan. The State is required to contribute at an actuarially determined rate. The Borough is responsible for contributing funds after accounting for the state contribution in order to meet the minimum municipal obligation for each year. The contribution requirements of the plan members and the State are established and may be amended by the Borough and State legislature, respectively. Administrative costs of the Non-Uniformed Pension Plan are financed through investment earnings.

#### Financial Statements

The following are financial statements as of December 31, 2006 for the individual pension plans maintained by the Borough:

	Police	Non Uniformed	Total	
STATEMENT OF FIDUCIARY NET ASSETS PENSION TRUST FUNDS				
ASSETS				
Cash and cash equivalents	\$ 225,078	\$ 174,494	\$ 399,572	
Investments	3,686,845	1,231,986	4,918,831	
Accrued income	4,329	1,871	6,200	
Total assets	\$ 3,916,252	\$ 1,408,351	\$ 5,324,603	
NET ASSETS				
Held in trust for:				
Emloyees' pension benefits	\$ 3,916,252	\$ 1,408,351	\$ 5,324,603	
Total net assets	\$ 3,916,252	\$ 1,408,351	\$ 5,324,603	

Note 10. Employee Retirement Systems (Continued)

STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS PENSION TRUST FUNDS

	Police		Non	Uniformed		Total
ADDITIONS						
Contributions						
Employer	\$	0	\$	51,814	\$	51,814
Employer - state funded		89,675		83,283		172,958
Total contributions		89,675		135,097		224,772
Investment income						
Net appreciation (depreciation) in fair value of						
investments and gains (loss) on sale of investments		239,423		89,873		329,296
Interest, dividends, and other		89,615		29,352		118,967
Total investment income		329,038		119,225		448,263
Less investment expenses:						
Fiduciary fees	(	19,984)	(	6,707)	(	26,691)
Total net investment income	**********	309,054		112,518		421,572
Total additions		398,729	<u> 1. – 1</u>	247,615		646,344
DEDUCTIONS						
Benefit payments		126,284		28,355		154,639
Administrative expense		13,286		14,515	-	27,801
Total deductions		139,570		42,870	•	182,440
Change in net assets		259,159		204,745		463,904
NET ASSETS						
Beginning		3,657,093		1,203,606		4,860,699
Ending	\$	3,916,252	\$	1,408,351	\$	5,324,603

# Note 11. Authority Pension Plan

All full-time employees of the Authority who have completed three years of service at any March 1<sup>st</sup> are eligible to participate in the plan. Participants are eligible for retirement benefits at age 62. Accrued benefits are 100% vested after ten full years of service. The pension will be 38% of the participant's final compensation with the amount being reduced by 1/26<sup>th</sup> for each year of service at age 62 less than 26 years.

The single-employer defined pension benefit trust fund, administered by PNC Advisors, is not included in these financial statements. The Authority's policy is to fund normal service cost currently. Prior service costs are being amortized and funded through 2018. For December 31, 2006the normal service cost, based on 6.538% of payroll, and the amortized prior service cost amounted to a required minimum contribution of \$83,220. A total of \$83,220 was contributed to the plan for 2006.

### Note 11. Authority Pension Plan (Continued)

The entry age normal cost is the actuarial method being used. An assumed annual rate of return of 6.5% and annual salary increases of 3.5% are used to determine the actuarial value of the accrued liability and assets available in the plan.

A summary of the plan's accumulated benefits and assets as of June 1, 2006 (the most recent actuarial valuation) are as follows:

Actuarial accrued liability	\$	1,024,863
Actuarial value of assets fair market value	(	726,297)
Unfunded actuarial accrued liability	\$	298,566

The following table provides an analysis of funding progress for the last three years:

Plan Year Ended	R	Annual equired itribution	Actual itribution	Percentage Contribution		
2004	\$	67,374	\$ 67,374	100%		
2005		87,009	87,009	100%		
2006		83,220	83,220	100%		

# Note 12. Risk Management

The Borough is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Borough purchases commercial insurance coverage through the Capital Region Insurance Trust for these types of losses, including workers' compensation and employee health and accident insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years. In addition, the Borough provides unemployment compensation coverage through a risk pool sponsored by the Pennsylvania Association of Boroughs (PSAB).

The Borough is a member of the Capital Region Insurance Trust (CRIT). This trust consists of a group of municipalities that have pooled their interests together in order to establish a self funded insurance plan in order to better control insurance rates. The Borough pays a premium to CRIT that consists of a portion for actual claim expenses, administrative costs, reinsurance costs and a reserve account. At year end, the actual claims of the borough are reviewed and the reserve account is used to fund any excess claims for the township over the premiums paid during the year. If any funds remain in the reserve account, 30% of the total reserve balance could possibly be used to fund claim overages of other municipalities. After these reconciliations are performed for all municipalities, if there are any remaining claim overages for the trust, the reinsurance policy that is purchased through the Pennsylvania Municipal Health Insurance Cooperative is used to pay the claims. Therefore, the payment by the borough is limited to the premiums paid during the year. Any potential refund of the reserve account is calculated and received by the Borough several months after year end. Total payments by the Borough to CRIT during the year were \$ 342,221.

#### Note 13. Commitments and Contingent Liabilities

In 1998 the Borough entered into a trust indenture to issue \$ 55,030,000 of Gettysburg College Revenue Bonds Series 1998A and 1998B. The Borough and the College then entered into a loan and security agreement whereby the College agrees to pay the principal and interest on the bonds. As security for the loans, a lien and security interest in the College's unrestricted revenues has been provided to the Borough. As of December 31, 2006, the remaining balance on these bonds is \$ 46,315,000. The liability and offsetting asset have not been reflected in the financial statements.

On February 16, 2005, the Borough entered into an option agreement to purchase tracts of land in the Borough. This option agreement shall continue for a period of two years and six months and will expire on August 16, 2007. The purchase price of the land is \$1,800,000 with an option fee of \$100,000 paid at the time of execution and delivery of the agreement. As of December 31, 2006, this option has not been exercised. If this option is not exercised, the fee is non-refundable.

#### Note 14. Subsequent Events

On January 5, 2007 the Borough issued a tax revenue anticipation note (TRAN) in the amount of \$350,000 in order to fund current operations. This note is due on December 31, 2007.

#### Note 15. Restatement of Net Assets and Fund Balance

During the year ended December 31, 2006, the following changes were made to correct errors in the December 31, 2005 net assets and fund balances:

	Governmental Activities		General Fund	Capital Projects Fund	
Net Assets and Fund Balance as of December 31, 2005 originally reported	\$	6,836,468 (\$	53,991) \$	222,385	
(A) Add: Recognition of revenue for 2005		66,072	0	66,072	
(B) Less: Correct revenue from 2005	(	8,151) (	8,151)	0	
(C) Less: Recognition of expense for 2005			0 (_	26,549)	
Net Assets and Fund Balance as of December 31, 2005 - restated	\$	6,894,389 (\$	62,142) \$	261,908	
2005 change in net assets/fund balance - originally reported	\$	858,498 (\$	127,982) (\$	728,804)	
Restatements as detailed above		57,921 (	8,151)	39,523	
2005 change in net assets/fund balance - restated	\$	916,419 (\$	136,133) (\$	689,281)	

- (A) Items that were expensed in 2005 for capital projects but no corresponding reimbursement from TEA Grant was recorded.
- (B) The receivable for fines receivable from 2005 that should have been recorded but were not booked until 2006.
- (C) Expenses for 2005 capital project additions that were not recorded until 2006.

# **BOROUGH OF GETTYSBURG**

# REQUIRED SUPPLEMENTARY INFORMATION SCHEDULE OF FUNDING PROGRESS Year Ended December 31, 2006

Actuarial Valuation Date		Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)		Unfunded Actuarial Liability AAL (UAAL) ( <u>b-</u> a)		Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll [(b-a)/c]
Borough o	f G	ettysburg Polic	ce Pei	nsion Plan					
01/01/98 01/01/99	\$	- 2,942,516	\$	2,058,580	s	- (883,936)	- 142.9% \$	509,583	- -173.5%
01/01/00	•		Ψ		•	(005,550)	7 121370 Q	-	-
01/01/01		3,609,145		2,317,121	\$	(1,292,024)	155.7%	538,564	-239.9%
01/01/02		, , , <u>-</u>		· ´-		-	-	-	-
01/01/03		3,467,472		2,825,713	\$	(641,759)	122.7%	586,942	-109.3%
01/01/04		-		<del>-</del>		-	•	-	-
01/01/05		3,593,049		3,182,611	\$	(410,438)	112.9%	647,172	-63.4%
01/01/06		-		-		-	-	-	4
Borough o	f G	ettysburg Non	-Unif	ormed Pensio	n Pl	an			
01/01/98		-		-		-	-	-	_
01/01/99	\$	590,359	\$	731,473	\$	141,114	80.7% \$	650,045	21.7%
01/01/00		-		-		-	•	-	<u></u>
01/01/01		736,507		905,708		169,201	81.3%	697,720	24.3%
01/01/02		-		-		-	-	-	
01/01/03		727,685		1,102,272		374,587	66.0%	763,902	49.0%
01/01/04		-		-		-	-	-	-
01/01/05		1,073,123		1,339,689		266,566	80.1%	1,083,910	24.6%
01/01/06		-		-		-	-	-	•

# **BOROUGH OF GETTYSBURG**

# REQUIRED SUPPLEMENTARY INFORMATION BUDGETARY COMPARISON SCHEDULE GENERAL FUND

For the year ended December 31, 2006

		Original Budget		Final Budget		Actual		Variance
REVENUES				<u>~_</u>				
Taxes	\$	2,527,145	\$	2,474,345	\$	2,604,116	\$	129,771
Licenses and permits		61,400		61,400		182,171		120,771
Fines and forfeits		292,000		292,000		293,191		1,191
Interest, rents and royalties		5,000		5,000		28,438		23,438
Rents		13,500		9,045		26,288		17,243
Intergovernmental		258,000		225,000		303,253		78,253
Charges for services		904,925		904,925		782,543	(	122,382)
Donations from private sources		0		0		49,651		49,651
Miscellaneous		10,500		10,500		114,278		103,778
Total revenues		4,072,470		3,982,215		4,383,929		401,714
EXPENDITURES								
Current:						•		
General government		504,224		544,131		703,337	(	159,206)
Public safety		1,610,137		1,606,841		1,700,524	(	93,683)
Health and welfare		17,250		24,050		23,656		394
Highways		804,947		686,329		624,039		62,290
Parking		438,357		438,357		425,136		13,221
Culture and recreation		395,260		395,260		346,701		48,559
Community development		53,160		50,400		83,423	(	33,023)
Debt service		388,200		388,200		424,138	(	35,938)
Total expenditures		4,211,535		4,133,568		4,330,954	(	197,386)
Excess (deficiency) of revenues over expenditures	(	139,065) (	(	151,353)		52,975		204,328
OTHER FINANCING SOURCES (USES)								
Proceeds from the sale of property		302,000		302,000		315,000		13,000
REDDI grant		100,000		100,000		0	(	100,000)
GMA advance	(	322,215) (	(	322,215)		0		322,215
Transfers in		100,000		100,000		144,061		44,061
Transfers out	(	17,000) (	(	17,000)		0		17,000
Total other financing sources and uses	******	162,785		162,785		459,061		296,276
EXTRAORDINARY ITEM								
Refund of earned income taxes		0		0	(_	118,952)	(_	118,952)
Net change in fund balances	<u>\$</u>	23,720	\$	11,432	<u>\$</u>	393,084	\$	381,652